BENEDICTINE UNIVERSITY CHECKLIST

ASSOCIATE of ARTS in BUSINESS ADMINISTRATION

2013-2014 Academic Year

NAME:	DATE:
STUDENT ID NUMBER:	SEMESTER OF ENTRY:

GRADUATION REQUIREMENTS

Students must earn a total of 63 semester credit hours. At least 45 credit hours of the Associate of Arts degree must be through coursework at Benedictine University as a degree status student. Up to 18 semester credit hours may be fulfilled by external credit prior to starting the AABA program. Credit for selected courses may not be fulfilled by external credit. These courses are marked below with BU listed as the Institution. Basic skills and Business Core requirements (including ECON 101) must be completed with a grade of "C" or better.

GENERAL EDUCATION REQUIREMENTS

(For the Associate of Arts in Business Administration Program)

BASIC SKILLS* (12 credit hours)

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
				WRIT 101 (3) – Person in Community: Writing Colloquium*
				WRIT 102 (3) – Research Writing*
				SPCH 110 (3) – Speech Communication*
				MATH 104 (3) – Advanced Business Mathematics[1]*

[1]**MATH 104 must be completed prior to taking ECON 101, ECON 102, MGT 150, ACCT 111, and ACCT 112.**

CULTURAL HERITAGE (3 credit hours)

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
BU				**HUMN 220 (3) – Mediterranean World**

CORE ELECTIVES

ARTS & HUMANITIES (9 credit hours from at least two different disciplines)

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
				PHIL 245 (3) – General Ethics
				Arts and Humanities Core Elective[2]
				Arts and Humanities Core Elective[2]

[2]**MUSI 104 (3) Music Appreciation and/or FNAR 100 (3) Art Appreciation may be taken to fulfill this requirement.**

NATURAL SCIENCES (6 credit hours from at least two of the areas of math/computer science, physical sciences and life sciences)

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
				Life Science Core Elective[3]
				Physical Science Core Elective[4]

[3]**NUTR 100 (3) Impact of Nutrition may be taken to fulfill this requirement.**
[4]**GEOG 105 (3) Physical Geography may be taken to fulfill this requirement.**

SOCIAL SCIENCES (9 credit hours from at least two different disciplines)

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
				ECON 101 (3) – Principles of Macroeconomics*
				PSYC 100 – Survey of Psychology[5]
				Social Science Core Elective[6]

[5]**SOCL 100 (3) Principles of Sociology may be transferred as a substitute for this requirement.**
[6]**PLSC 102 (3) American Government, PSYC 210 (3) Social Psychology, or ANTH 200 (3) Cultural Anthropology may be taken to fulfill this requirement.**

***Course must be completed with a grade of "C" or better.**

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ASSOCIATE of ARTS in BUSINESS ADMINISTRATION

2013-2014 Academic Year

BUSINESS CORE REQUIREMENTS* (24 Credit Hours)

MGT 110 must be the first course taken in the program. MGT 220 should be taken only after all of the other business core courses have been completed.

Institution	Course Number (and/or BU Term)	Credit Hours	Grade	BU Course Number and Title
BU				**MGT 110 (3) – Business Principles and Skills for Academic Success***
				CMSC 100 (3) – Introduction to PC Software Applications*
				MGT 150 (3) – Business Statistics I*
				ECON 102 (3) – Principles of Microeconomics*
				ACCT 111(3) - Accounting I*
				ACCT 112 (3) - Accounting II*
				MGT-210 (3) - Management*
BU				**MGT 220 (3) – Entrepreneurship***

***All Business Core courses must be completed with a grade of "C" or better.**

SUMMARY OF EVALUATION:

	Hours Completed	Hours Remaining	Transfer credits will be posted to your BU Transcript
Basic Skills			
Cultural Heritage			
Core Electives			
Business Core Requirements			
Other[7]			
TOTAL			

[7]These credits <u>may</u> be applied toward a baccalaureate degree program at Benedictine University. Students will need to apply to that program and request a new evaluation.

EVALUATION NOTES:

SPECIAL NOTES:

1. Hours in progress are not included in the totals of this evaluation.
2. Course substitutions are not allowed after entry.
3. All degree-seeking students must complete business core requirements, ECON 101, and Basic Skills courses with a "C" or higher.
4. This checklist is only applicable for the program indicated. If a different program is chosen, the requirements for both the program and core electives will vary.
5. All students must complete the program with a grade point average of 2.0 or better.
6. Students who complete the Associate of Arts in Business Administration with a 3.5 cumulative G.P.A. from Benedictine University will graduate with graduation honors: "With Honors."
7. Only the courses taken at Benedictine University will be included in the grade point average.
8. Courses taken at Benedictine University may be repeated only at Benedictine University.
9. Double credit will not be given for a repeated course.

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Date Transfer Credit Evaluation and Articulation