BENEDICTINE UNIVERSITY CHECKLIST FOR BACHELOR OF BUSINESS ADMINISTRATION in FINANCE
(2013-2014 Academic Year)

NAME:	DATE:
BU ID #: ADVISOR:	SEMESTER OF ENTRY:

GRADUATION REQUIREMENT: Students must submit a total of 120 semester credit hours (with a minimum G.P.A. of 2.0 from Benedictine University courses) of which 45 semester hours, including twelve 200+ level semester credit hours in their major field, must be from Benedictine University.

BASIC SKILLS (12 HOURS) Grade of "C" or better required.

College   Course #   Cr.   Grade

____ ____ ____ ____ Writing Colloquium (WRIT-S101)
____ ____ ____ ____ Research Writing (WRIT-S102)
____ ____ ____ ____ Basic Speech (SPCH-S110)
Satisfied by MATH-105 or MATH-110   Finite Math (MATH-S105) or
College Algebra (MATH-S110)

COMMON CORE (12 HRS / 6 HRS FOR 20+ TRANSFERS)

College   Course #   Cr.   Grade

____ ____ ____ ____ HUMN-___
____ ____ ____ ____ HUMN-___
____ ____ ____ ____ HUMN-220 or 230 or 240*
____ ____ ____ ____ HUMN-250-WI-required for all

HUMN-220, 230, 240, 250 taken at Benedictine comprise the Cultural Heritage Series. *Transfers with 20+ hours take one of HUMN-220, 230, 240 or HUMN-210 Cultural Heritage Seminar (recommended); plus HUMN-250.

CORE ELECTIVES
The approval of transfer courses for Core Electives is done at the point of transfer according to transfer guidelines. Transfer students must satisfy their remaining core elective hours using appropriate core elective courses [labeled 'C' in the Catalog and Course Schedule]. Substitutions are not allowed after entry.

ARTS AND HUMANITIES (12 HOURS)

____ ____ ____ ____ PHIL ✖_____
____ ____ ____ ____ RELS/THEO✖_____
____ ____ ____ ____ FNAR/MUSI_____
____ ____ ____ ____ LITR/FRLGLITR_____

For transfers with 20+ hours: 4 courses with at least 1 but no more than 2 courses in FNAR/MUSI, and one in PHIL/RELS/LITR/FRLGLITR. The remaining two courses are to be chosen from COMM; FNAR; FRLG; HIST; LITR; MUSI; PHIL; RELS; THEO.
✖Either PHIL or RELS/THEO should be a core ethics course. MGT-252/THEO-252 counts as a RELS/THEO core ethics course

NATURAL SCIENCES (9 HOURS)

____ ____ ____ ____ LIFE SC_____
(includes BIOL, BCHM, NRHL, NUTR)
____ ____ ____ ____ PHYSICAL SC_____
(includes CHEM, PHYS)
Satisfied by MATH-115_____
If LIFE SCI & PHYS SCI total 9 hours, requirement is satisfied.

SOCIAL SCIENCES (9 HOURS)
SATISFIED BY MAJOR_____
SATISFIED BY MAJOR_____
____ ____ ____ ____ ANTH /PLSC /PSYC/SOCL _____

MAJORS AND COGNATES❖

College	Course	Cr	Gr		College	Course	Cr	Gr	
DEPARTMENT CORE (27 semester hours)					**SPECIALIZATION COURSES (18 semester hours)**				
		3		ACCT-111 Accounting I			3		FINA-320 Investments
		3		ACCT-112 Accounting II			3		FINA-380 Advanced Managerial Fin
		3		ECON-101 Macroeconomics			3		FINA-310 Money & Financial Markets
		3		ECON-102 Microeconomics			3		Elective①
		3		MGT-150 Statistics I			3		Elective①
		3		MGT-251 Statistics II④			3		FINA prefixed course①
		3		FINA-300 Managerial Finance	**DEPARTMENT COGNATES (12 semester hours)**				
		3		MKTG-300 Marketing			3		CMSC-180 & 181/182/183/184 or higher ②
		3		MGT-300 Management (WI)			3		Ethics course③
							3		MATH-105 Finite or 110 College Alg
							3		MATH-115 Business Calculus

All majors must submit at least 45 credits hours in major courses [with a grade of "C" or better], of which 30 hours are at the 200 level or above, including 18 hours at the 300 level + 12 hours cognate courses.
①From ACCT-211, ACCT-212, ACCT-310, ACCT-312, ECON-202, FINA-220, FINA 360, FINA 370, MKTG-380, MATH 370, MGT-235, FINA-325, FINA-330.
②ACCT-310 Accounting Information Systems may be substituted with advisor approval
③MGT-252/THEO-252 is recommended
④ BALT-301 can be used to fulfill the MGT-251 requirement
Finance majors who elect to earn a second major in the Undergraduate Business Department must complete unique "specialization courses" for the second business major. Specialization courses may only be used to satisfy the requirements for one business major. If a specialization course is a requirement for a student completing two department majors, then the academic advisor will select an appropriate additional specialization course.
Concentrations are available in combination with this major. Please refer to the second page of the checklist and/or the undergraduate catalog for specific course requirements.
❖ One Writing Intensive course (indicated by a "WI" in the course schedule) must be completed within the major
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Concentrations available:

Managing Human Resources		Integrated Marketing Communications		Personal Financial Planning		Sports Management		Sports Marketing	
3	MGT-330	3	MKTG-330	3	FINA-220	3	MGT-305	3	MGT-305
3	MGT-334	3	MKTG-331	3	ACCT-312	3	MKTG-305	3	MKTG-305
3	MGT-335	1	MKTG-332	3	FINA-320				
3	MGT 235 or MGT/PSYC 320 or MGT/INTB 302	3	MKTG-333	3	MGT-235 or ACCT 120 (1) + FINA-120 (2)	6	Two from: MGT-235, MGT-297, MGT-301	6	Two from: MKTG-297, MKTG-330, INTB-371
		3	COMM-208						

Operations Management		Business Analytics		NOTES:
3	MGT-333	3	BALT-320	_____
3	BALT-350	3	BALT-340	_____
3	INTB-340	3	BALT-310	_____
3	MGT-235	3	BALT-330	

Minors are also optional but recommended. Please see the Benedictine University catalog and the department for specific requirements.

HIGHEST LEVEL OF MATH COMPLETED [if appropriate]: _____ +_____

TOTALS:	Hours completed	Hours Remaining	The following semester hours will be posted on your transcript:
Basic Skills			
Common Core			
Arts & Humanities			
Natural Sciences			
Social Sciences			
Major	*	*	
Electives	*	*	
TOTAL		*	

* Please speak with your departmental advisor regarding further evaluation of major credits and remaining major requirements.

RESIDENCY REQUIREMENTS: Please note the checked boxes that apply to you:
☑ A minimum total of 120 semester credit hours are required for graduation (with a minimum cumulative G.P.A. of 2.0 from Benedictine University)
☑ 55 semester hours at the Baccalaureate level must be completed at a four-year regionally accredited college/university.
☑ At least twelve 200+ level semester credit hours in the major field must be from Benedictine University.
☐ 45 semester credit hours must be completed at Benedictine University.
☐ At least 30 of your final 45 semester credit hours must be completed at Benedictine University.
☐ At least the last 30 credit hours of your undergraduate degree must be completed without interruption at Benedictine University as a degree seeking student.

Special Notes:
1. Hours in progress are not included in the totals of this evaluation. Additional hours will be credited upon receipt of credentials.
2. Grades of "D" will not be applied towards major or Basic Skills requirements or toward some other courses as stated in the university catalog.
3. Double credit will not be given for repeated courses.
4. Only courses taken at Benedictine University will be included in the grade point average.
5. This checklist is applicable for the major indicated. If a different major is chosen, the requirements for both the major and core will vary.
6a. To be considered for Latin graduation hours, students must complete 55 undergraduate semester hours (not including external credit) at Benedictine University.
6b. Students who complete 30 to 54 hours with a 3.5 cumulative grade point average at Benedictine University will graduate "with Honors".
7. Courses taken at Benedictine University may be repeated only at Benedictine University.
8. Equivalent transfer courses, if taken prior to admission, may meet core requirements. Any course taken to fulfill core requirements after admission to Benedictine must be a core elective course (labeled with a "C" in the Catalog or course schedule) or an IAI core course. Written permission is required for current Benedictine students to transfer in courses from other schools. See your advisor.

_____ _____ _____
Date   Transfer Credit Evaluation and Articulation   Department Chair

STUDENT: Please read and sign below:
"I have received and reviewed a copy of my major checklist. I understand this checklist is for advising purposes and it is my responsibility to follow the requirements for graduation as outlined in the University Undergraduate Catalog at my term of entry."

_____ _____ _____
Date   Student   Academic Advisor

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