



EDUCATION ALLIANCE MEMBER VERIFICATION

STUDENT NAME:

ELIGIBLE EMPLOYEE:

RELATIONSHIP TO EMPLOYEE,
IF OTHER:

HOME STREET ADDRESS:

CITY:

STATE:

ZIP CODE:

EDUCATION ALLIANCE MEMBER ORGANIZATION:

EMPLOYEE TITLE/POSTION:

BENEFITS REPRESENTATIVE,
IF APPLICABLE:

PHONE OR EMAIL:

ORGANIZATION ADDRESS:

CITY:

STATE:

ZIP CODE:

STUDENT SIGNATURE:

DATE:

EMPLOYEE SIGNATURE,
IF SPOUSE IS A STUDENT:

DATE:

For administrative use only:

EDUCATION ALLIANCE TIER:

STUDENT BU #:

APPROVED BY:

EFFECTIVE DATE:

REGION:

*Return form to your Admissions or Graduation Counselor.
Completion of this process is based upon admission into Benedictine University's Student of Graduate,
Adult and Professional Education undergraduate and graduate programs.
Tuition savings are subject to change and based on current Alliance Agreement.
Tuition discounts cannot be combined as there are no dual discounts. Additional terms and conditions apply.
Benedictine University reserves the right to require proof of employment or dependent status.*



FAQs

Q: When will my alliance savings post to my student account?

A: The savings will post to your account after the add/drop period is over. This will usually be around the 4th week of the term. It will appear on your student account as the Educational Alliance Partnership.

Q: When are tuition and fees due?

A: Tuition and fees are always due 7 days after the start of classes. Tuition must be paid in full or a payment plan be activated with Higher One through the TuitionPayment Plan before the payment deadline. If financial aid is expected to cover the full amount of tuition and fees, all financial aid documents must be submitted by the payment deadline. **Please note: Students are responsible for paying any balance not covered by financial aid or tuition savings by the payment deadline.**

Q: How do I know what to pay if the savings isn't applied or I haven't received a bill?

A: Tuition and fees are due 7 days after the start of class regardless of if you received a bill. You can view the most up-to-date information about your account through MyBenU. Your tuition will be due before your savings posts. Please make your payment less your savings. For example, if tuition is \$1980 and the fee is \$100, and you receive a 10% savings please calculate by:

$\$1980 \times .10 = 198$, $\$1980 - 198 = 1782$, $\$1782 + 100 = \1882 . Make payment of \$1882 by the payment due date.