

CHECKLIST for ASSOCIATE of ARTS in BUSINESS ADMINISTRATION
(2005-2006 Academic Year)

NAME: _____ PHONE: _____
Home Work

BU#: _____

GRADUATION REQUIREMENTS

Students must earn a total of 62 semester credit hours, of which 43 hours are in the general education/liberal arts core and 19 hours are in the business core. Up to 9 credits of the AABA curriculum may be fulfilled by external credit. Certain courses, as indicated, may not be fulfilled by external credit.

BASIC SKILLS (12 HOURS)

Grade of "C" or better required

Must be taken in AABA **RHET-101(3) Argumentative Writing**
Must be taken in AABA **RHET-102(3) Research Writing**
Must be taken in AABA **RHET-110(3) Basic Speech Communications**
_____ **MATH-104(3) Advanced Business Math**

COMMON CORE/Cultural Heritage (6 HOURS)

Must be taken in AABA **HUMN-101(3) Person in Community**
Must be taken in AABA **HUMN-220(3) Mediterranean World**

LIBERAL ARTS CORE ELECTIVES

ARTS AND HUMANITIES (6 HOURS)

(Three credits each from ethics and fine arts/music core courses)

_____ **PHIL-240(3) General Ethics**
_____ **MUSI-200(3) Music Appreciation**

NATURAL SCIENCES (10 HOURS)

(Three credits each from computer science, life science and physical science. Either the life or physical science course must have a lab component)

_____ **CMSC-100(3) Intro PC Applications**
_____ **NUTR-100(3) Impact of Nutrition**
_____ **ASTR-105(4) Astronomy**

SOCIAL SCIENCES (9 HOURS)

(Three credits each from Macroeconomics, Psychology/Sociology and Anthropology/Political Science core courses)

_____ **ECON-101(3) Macroeconomics**
_____ **PLSC-102(3) American Government**
_____ **PSYC-210(3) Social Psychology**

BUSINESS CORE REQUIREMENTS (19 hours)

_____ **ACCT-111(3) Accounting I** Must be taken in AABA **MGT-100(1) Intro to Bus. Studies**
_____ **ACCT-112(3) Accounting II** _____ **MGT-210(3) Management**
_____ **ECON-102(3) Microeconomics** _____ **MGT-220(3) Entrepreneurship**
_____ **MGT-150(3) Statistics I** _____ **(Capstone)**

BACHELOR LEVEL TRANSFER CREDITS NOT APPLICABLE TOWARD THE AABA PROGRAM

These credits may be applied toward a bachelor program. Students will need to apply to that program and request a new evaluation.

CHECKLIST for ASSOCIATE of ARTS in BUSINESS ADMINISTRATION
(2005-2006 Academic Year)

PAGE 2

CREDIT GRANTED THROUGH ALTERNATIVE MECHANISMS

Exam/Proficiency

Portfolio/Life-Work

Electives

Transferable Hours Hours Remaining The following semester will be posted on your transcript:

Skills	_____	_____	_____
Common Core	_____	_____	_____
Core Electives	_____	_____	_____
Program	_____	_____	_____
Other	_____	_____	_____
TOTAL	_____	_____	_____

Special Notes:

- Hours in progress are not included in the totals of this evaluation. Additional hours will be credited upon receipt of credentials.
- All students must complete business core requirements and Basic Skill courses with a "C" or better.
- Only courses taken at Benedictine University will be included in the grade point average.
- This checklist is only applicable for the program indicated. If a different program is chosen, the requirements for both the program and core electives will vary.
- Students who complete the AABA with a 3.5 cumulative G.P.A. from Benedictine University will graduate with graduation honors: "With Honors."
- Courses taken at Benedictine University may be repeated only at Benedictine University.
- Double credit will not be given for a repeated course.
- All students must complete the program with a grade point average of 2.0 or better.
- Any course taken after admission to Benedictine for the general education core requirements must be a core elective course (labeled with a "C" in the Catalog or course schedule) or an IAI core course. Substitutions are not allowed after entry. Written permission is required for current Benedictine students to transfer in courses from other schools. See your advisor.

Date

Transfer Articulation Coordinator

Adult Program Advisor