

**BENEDICTINE UNIVERSITY CHECKLIST FOR BACHELOR OF ARTS  
in BUSINESS AND ECONOMICS, MINOR IN EDUCATION  
with Secondary Teacher Certification, 6-12  
(2001-2002 Academic Year)**

DATE \_\_\_\_\_

SEMESTER OF ENTRY \_\_\_\_\_

NAME: \_\_\_\_\_

PHONE: \_\_\_\_\_

**Attach this checklist to the catalog for the year listed above and bring to your advising sessions each semester.**

**GRADUATION REQUIREMENT:** Students must submit a total of 120 semester credit hours (with a minimum G.P.A. of 2.0 from Benedictine University courses) of which 45 semester hours, including twelve 200+ level semester credit hours in their major field, must be from Benedictine University

**BASIC SKILLS (12 HOURS)**

College	Course #	Cr.	Grade	
_____	_____	_____	_____	Argumentative Writing (RHET-S101)
_____	_____	_____	_____	Research Writing (RHET-S102)
_____	_____	_____	_____	Basic Speech (RHET-S110)
_____	_____	_____	_____	Finite Math I (MATH-S105) or College Algebra (MATH-S110)

**COMMON CORE (12 HRS/6 HRS FOR 20+ TRANSFERS)**

College	Course #	Cr.	Grade	
_____	_____	_____	_____	HUMN-101 1st Year Seminar
_____	_____	_____	_____	HUMN-220, 230, or 240
_____	_____	_____	_____	HUMN-250 - required for all students American History
HUMN-220 - 250 taken at Benedictine comprise the Cultural Heritage Series. Transfers with 20+ hours are exempt from the First Year Seminar and one Cultural Heritage class.				

**CORE ELECTIVES (30 HOURS)** The approval of transfer courses for Core Electives is done at the point of transfer according to transfer guidelines. Transfer students must satisfy their remaining core elective hours using appropriate core elective courses [labeled 'C' in the Catalog and Course Schedule] or a designated history course [labeled 'R' in the Catalog and Course Schedule]. One of the Cultural Heritage classes may meet a Core Elective requirement in the Arts and Humanities [exclusive of the FNAR/MUSI requirement] or in the Social Sciences.

**ARTS AND HUMANITIES (12 HOURS)**

_____	Satisfied by major	_____	_____	PHIL (ethics)
_____	_____	_____	_____	RELS
_____	_____	_____	_____	FNAR/MUSI
_____	_____	_____	_____	LITR

**NATURAL SCIENCES (9 HOURS)**

_____	_____	_____	_____	BIOLOGY
_____	_____	_____	_____	Physical Science
_____	_____	_____	_____	Biology or Physical Science with Lab

For transfers with 20+ hours: 4 courses with at least 1 but no more than 2 courses in FNAR/MUSI, and one in PHIL/RELS/LITR/FRLGLITR. The remaining two courses are to be chosen from COMM; FNAR; FRLG; HIST; LITR; MUSI; PHIL; RELS.  
(LITR must be included to satisfy ENG requirement for teacher certification).

**SOCIAL SCIENCES (9 HOURS)**

_____	_____	_____	_____	ECON
_____	_____	_____	_____	PLSC-102 American Government
_____	_____	_____	_____	PSYC-241 Educational Psychology

**NON-WEST CULTURAL REQUIREMENT**

Teaching certification candidates must take a non-west/3<sup>rd</sup> world culture course that may apply to one of the Humanities or Social Science requirements.

For transfers with 20+ hours: 3 courses from at least 2 areas of ECON; ANTH; PLSC; PSYC; SOCL

**MAJORS AND COGNATES**

_____	3	_____	ACCT-111 Accounting I	_____	3	_____	FINA-300 Managerial Finance
_____	3	_____	ACCT-112 Accounting II	_____	3	_____	MGT-380 Strategic Mgt
_____	3	_____	ECON-101 Macroecon	_____	3	_____	Business Elective (300 level)*
_____	3	_____	ECON-102 Microecon	_____	3	_____	Business Elective (300 level)*
_____	3	_____	ECON-150 Stats I	_____	3	_____	Business Elective (300 level)*
_____	3	_____	ECON-202 Price Theory/App	_____	3	_____	MATH-115 Finite Math II
_____	3	_____	ECON-251 Statistics II	_____	3	_____	PHIL (ethics course)
_____	3	_____	ECON-310 Money & Fin Markets	_____	3	_____	CMSC-100 Intro to PC Applications**

All majors must submit at least 39 credits hours in major (ACCT, ECON, FINA, INTB, MGT, or MKTG) courses [with a grade of "C" or better], of which 24 hours are at the 200 level or above, including 15 hours at the 300 level + three cognate courses (9 hours).

\*From ECON, FINA, INTB, MGT, or MKTG at 300 level. ACCT-211 or 212 may substitute for one Business elective.

\*\*Majors must demonstrate basic computer skills or take CMSC-100(3).

**A cumulative 2.5 GPA is needed for teacher certification: overall, in major and in professional education courses. [GPA is based on Benedictine University courses only]**

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**MINOR/CONCENTRATION/TEACHER CERTIFICATION/ELECTIVES**

<u>College</u>	<u>Course #</u>	<u>Cr.</u>	<u>Grade</u>		<u>College</u>	<u>Course #</u>	<u>Cr.</u>	<u>Grade</u>
_____	_____	1	_____	EDUC-200 Preclinical Exp	_____	_____	_____	_____
_____	_____	3	_____	EDUC-205 Hist & Phil of Educ	_____	_____	_____	_____
_____	_____	3	_____	EDUC-260 Survey of Except Child	_____	_____	_____	_____
_____	_____	3	_____	EDUC-310 Measurement & Eval	_____	_____	_____	_____
_____	_____	3	_____	EDUC-353 Meth/Prin MidSch or a second Meth in Tchg Field	_____	_____	_____	_____
_____	_____	0	_____	EDUC-354 Preclinical Exp MidSch or EDUC-350	_____	_____	_____	_____
_____	_____	3	_____	EDUC-343 Meth/Tch Bus/Mktg/Mgmt	_____	_____	_____	_____
_____	_____	0	_____	EDUC-350 Preclinical Exp	_____	_____	_____	_____
_____	_____	10-12	_____	EDUC-371 Student Teach Sec	_____	_____	_____	_____
_____	_____	2	_____	PHED-257 Wellness	_____	_____	_____	_____
_____	_____	3	_____	Professional Elective***	_____	_____	_____	_____

\*\*\*For course options, refer to Teacher Education Handbook and see Education advisor

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Highest Level Math Completed [if appropriate]: \_\_\_\_\_

	<u>Transferable Hours</u>	<u>Hours Remaining</u>	<b>The following semester hours will be posted on your transcript:</b>
Basic Skills	_____	_____	_____
Common Core	_____	_____	_____
Core Electives	_____	_____	_____
Major & Cognates	_____	_____	_____
Education Minor	_____	_____	_____
Student Teaching	_____	_____	_____
Electives	_____	_____	_____
Other	_____	_____	_____
<b>TOTAL</b>	_____	_____	_____

**Special Notes:**

1. Hours in progress are not included in the totals of this evaluation. Additional hours will be credited upon receipt of credentials.
2. We do not apply grades of "D" toward a major or toward some other courses as stated in the university catalog.
3. Double credit will not be given for repeated courses.
4. Only courses taken at Benedictine University will be included in the grade point average.
5. This checklist is applicable for the major indicated. If a different major is chosen, the requirements for both the major and core will vary.
- 6a. To be considered for Latin graduation honors, you must complete 55 undergraduate semester hours at Benedictine University.
- 6b. Students who complete 30 to 54 hours with a 3.5 cumulative grade point average at Benedictine University will graduate "with Honors".
7. 55 semester hours at the Baccalaureate level must be completed at a four-year regionally accredited college/university.
8. Courses taken at Benedictine University may be repeated only at Benedictine University.
9. A minimum of 30 semester credit hours must be earned from coursework at Benedictine University.

\_\_\_\_\_ Date

\_\_\_\_\_ Transfer Articulation Coordinator

\_\_\_\_\_ Department Chair  
 See the Department Chair for evaluation of major credit.