BENEDICTINE UNIVERSITY CHECKLIST FOR BACHELOR OF ARTS in COMMUNICATION ARTS
(2005-2006 Academic Year)

NAME:		DATE:
BU ID #:	ADVISOR:	SEMESTER OF ENTRY:

GRADUATION REQUIREMENT: Students must submit a total of 120 semester credit hours (with a minimum G.P.A. of 2.0 from Benedictine University courses) of which 45 semester hours, including twelve 200+ level semester credit hours in their major field, must be from Benedictine University.

BASIC SKILLS (12 HOURS) Grade of "C" or better required.

College	Course #	Cr.	Grade	
				Argumentative Writing (RHET-S101)
				Research Writing (RHET-S102)
				Basic Speech (RHET-S110)
				Finite Math (MATH-S105) **or** College Algebra (MATH-S110) **or** Quantitative Reasoning (MATH-S108)

COMMON CORE (12 HRS / 6 HRS FOR 20+ TRANSFERS)

College	Course #	Cr.	Grade	
				HUMN-101 1st Year Seminar
				HUMN-220, 230, or 240
				HUMN-220, 230, or 240
				HUMN-250 - required for all

HUMN-220, 230, 240, 250 taken at Benedictine comprise the Cultural Heritage Series. Transfers with 20+ hours are exempt from the First Year Seminar and one Cultural Heritage class.

CORE ELECTIVES

The approval of transfer courses for Core Electives is done at the point of transfer according to transfer guidelines. Transfer students must satisfy their remaining core elective hours using appropriate core elective courses [labeled 'C' in the Catalog and Course Schedule] or a designated history course. Substitutions are not allowed after entry.

ARTS AND HUMANITIES (12 HOURS)

				PHIL _____
				RELS_____
				FNAR/MUSI_____
				LITR/FRLGLITR_____
				_____

For transfers with 20+ hours: 4 courses with at least 1 but no more than 2 courses in FNAR/MUSI, and one in PHIL/RELS/LITR/FRLGLITR. The remaining two courses are to be chosen from COMM; FNAR; FRLG; HIST; LITR; MUSI; PHIL; RELS.

NATURAL SCIENCES (9 HOURS)

				LIFE SC_____ (includes BIOL, BCHM, NRHL, NUTR)
				PHYSICAL SC_____ (includes CHEM, PHYS)
				_____

If LIFE SCI & PHYS SCI total 9 hours, requirement is satisfied.

SOCIAL SCIENCES (9 HOURS)

				BUSN/ECON_____
				ANTH/PLSC_____
				PSYC/SOCL_____
				_____

For transfers with 20+ hours: 3 courses from at least 2 areas of BUSN; ECON; ANTH; PLSC; PSYC; SOCL.

MAJORS AND COGNATES

College	Course	Cr	Gr		College	Course	Cr	Gr	
				COMM-150 Intro Communication Arts					COMM-263 Advertising Copywriting
				COMM-207 Edit for Publications					COMM-317 Mass Media Law & Ethics
				COMM-208 Layout/Design for Publication					One of COMM-316, 337, 353, 381 or 382
				COMM-209 Newswriting & Reporting					COMM Elective
				COMM-253 Public Relations Writing					COMM Elective [300 level]
				COMM-254 Writing Electronic Media					One of COMM-385, 386, 387, 388, 389 or 390
				COMM-255 TV Production					COMM-393 Senior Portfolio

All majors must submit at least 40 hours within the department [with a grade of "C" or better], of which 33 hours at the 200 level or above [including 12 hours at the 300 level]. No more than three internship credit hours may count toward the major.

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MINOR/CONCENTRATION/TEACHER CERTIFICATION/ELECTIVES

College	Course #	Cr.	Grade		College	Course #	Cr.	Grade	

Concentrations, endorsements, minors, electives are optional, but recommended.

Notes: _____

Highest Level Math Completed [if appropriate]: _____

	Transferable Hours	**Hours Remaining**	**The following semester hours will be posted on your transcript:**
Basic Skills			
Common Core			
Core Electives			
Major & Cognates			
Electives			
Other			
TOTAL			

Special Notes:

1. Hours in progress are not included in the totals of this evaluation. Additional hours will be credited upon receipt of credentials.
2. We do not apply grades of "D" toward a major or Basic Skills or toward some other courses as stated in the university catalog.
3. Double credit will not be given for repeated courses.
4. Only courses taken at Benedictine University will be included in the grade point average.
5. This checklist is applicable for the major indicated. If a different major is chosen, the requirements for both the major and core will vary.

6a. To be considered for Latin graduation honors, you must complete 55 undergraduate semester hours at Benedictine University.

6b. Students who complete 30 to 54 hours with a 3.5 cumulative grade point average at Benedictine University will graduate "with Honors".

7. 55 semester hours at the Baccalaureate level must be completed at a four-year regionally accredited college/university.
8. Courses taken at Benedictine University may be repeated only at Benedictine University.
9. A minimum of 30 semester credit hours must be earned from coursework at Benedictine University.
10. A minimum total of 120 semester credit hours are required for graduation (with a minimum cumulative G.P.A. of 2.0 from Benedictine University) of which 45 semester hours, including twelve 200+ level semester credit hours in the major field, must be from Benedictine University.
11. Equivalent transfer courses, if taken prior to admission, may meet core requirements. Any course taken to fulfill core requirements after admission to Benedictine must be a core elective course (labeled with a "C" in the Catalog or course schedule) or an IAI core course. Written permission is required for current Benedictine students to transfer in courses from other schools. See your advisor.

_____ Date

_____ Transfer Articulation Coordinator

_____ Department Chair

See the Department Chair for evaluation of major credit.

8/25/05