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Aerial view of the campus

Benedictine University

1. Ondrak Hall
2. Benedictine Hall
3. Theodore Lownik Hall
4. Garage
5. Krasa Student Center (campus deliveries)
6. Jaeger Hall
7. William Scholl Hall
8. Neuzil Hall
9. Dan and Ada Rice Center
10. Birck Hall of Science
11. Kindlon Hall of Learning

Available Parking

ADA Parking (handicap)

Available Parking

Road Closed (Service Drive only)

N

St. Procopius Abbey

College Road
Persons seeking information about Benedictine University’s programs, services and activities may be directed to the appropriate office by calling the campus operator at (630) 829-6000.

Benedictine University is at the intersection of Maple Avenue (55th Street east-west) and College Road, which is called Yackley Avenue north of Maple and Wehrli south of 75th Street. The campus is about two miles west of I-355 and one mile south of IL 34 (Ogden Avenue).

**Directions to campus**

From Chicago
Take I-294 or I-290 to I-88. Go west on I-88 to I-355 south. Take the Maple Avenue exit and go west (right turn) on Maple Avenue for about two miles. The Campus will be on the left side.

From the north or south suburbs
Take the I-355 North-South Tollway to the Maple Avenue exit. The University is about two miles west of the tollway.

From the south
Take I-55 to the I-355 exit. Take the Maple Avenue exit west to the University.

By train
The Burlington Northern stops in downtown Lisle. Cab service is available for the two mile trip to campus.

By airplane
Benedictine University is about 40 miles southwest of O’Hare International Airport. Take I-294 south to I-88 and west on I-88 to I-355 south. Go south to the Maple Avenue exit and west to the University.

Benedictine University is 30 minutes northwest of Midway Airport. Take I-55 south to the I-355 exit. Go north to the Maple Avenue exit and west on Maple Avenue to the University.
# 2001-2002 Academic Master Calendar

## Fall 2001

### AUGUST

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>Mon</td>
<td>SEM transfer day student advising and registration, 9:00 a.m.-1:00 p.m.; all department chairs in their offices</td>
</tr>
<tr>
<td>21</td>
<td>Tue</td>
<td>Opening faculty meeting, 9:00 a.m.-3:00 p.m.</td>
</tr>
<tr>
<td>23</td>
<td>Thur</td>
<td>Freshman advising and registration</td>
</tr>
<tr>
<td>25</td>
<td>Sat</td>
<td>New undergraduate SEM orientation program; begins Thursday evening</td>
</tr>
<tr>
<td>24</td>
<td>Fri</td>
<td>SEM open advising and registration, 9:00 a.m.-3:00 p.m.</td>
</tr>
<tr>
<td>27</td>
<td>Mon</td>
<td>SEM FALL and MOD 1 CLASSES BEGIN</td>
</tr>
<tr>
<td>30</td>
<td>Thur</td>
<td>Opening Liturgy and picnic, 3:00 p.m.</td>
</tr>
<tr>
<td>31</td>
<td>Fri</td>
<td>August degree/certificate conferral; end of add/drop SEM course changes and late registration until 6:30 p.m.</td>
</tr>
</tbody>
</table>

### SEPTEMBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Mon</td>
<td>Labor Day; no classes; all University offices closed</td>
</tr>
<tr>
<td>4</td>
<td>Tues</td>
<td>Master’s application for December 2001 graduation due</td>
</tr>
<tr>
<td>14</td>
<td>Fri</td>
<td>Undergraduates last day to submit application May 2002 graduation; undergraduates last day to file application for Spring 2002 study abroad</td>
</tr>
<tr>
<td>21</td>
<td>Fri</td>
<td>Last day to file application for Fall 2002 student teaching</td>
</tr>
<tr>
<td>30</td>
<td>Sun</td>
<td>MOD 1 ENDS</td>
</tr>
</tbody>
</table>

### OCTOBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mon</td>
<td>QTR FALL and MOD 2 CLASSES BEGIN</td>
</tr>
<tr>
<td>12</td>
<td>Fri</td>
<td>Fall Break; no SEM classes; all University offices open; all QTR and MOD classes in session</td>
</tr>
</tbody>
</table>

### NOVEMBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Fri</td>
<td>SEM last day to withdraw from courses (15 week classes) until 6:30 p.m.</td>
</tr>
<tr>
<td>4</td>
<td>Sun</td>
<td>MOD 2 ENDS</td>
</tr>
<tr>
<td>5</td>
<td>Mon</td>
<td>MOD 3 BEGINS</td>
</tr>
<tr>
<td>5-16</td>
<td>Mon-Fri</td>
<td>SEM academic advising and registration for Spring 2002</td>
</tr>
<tr>
<td>21</td>
<td>Wed</td>
<td>Undergraduates last day to submit application for August 2002 graduation</td>
</tr>
<tr>
<td>22</td>
<td>Thur</td>
<td>Thanksgiving Day; no classes; all University offices closed</td>
</tr>
<tr>
<td>23</td>
<td>Fri</td>
<td>President’s Day; no classes; all University offices closed</td>
</tr>
<tr>
<td>24-25</td>
<td>Sat-Sun</td>
<td>No classes; all University offices closed</td>
</tr>
<tr>
<td>26</td>
<td>Mon</td>
<td>Classes resume</td>
</tr>
</tbody>
</table>

## DECEMBER

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Fri</td>
<td>Master’s application for March 2002 graduation due</td>
</tr>
<tr>
<td>9</td>
<td>Sun</td>
<td>QTR FALL and MOD 3 END</td>
</tr>
<tr>
<td>10-15</td>
<td>Mon-Sat</td>
<td>SEM official final exam period</td>
</tr>
<tr>
<td>15</td>
<td>Sat</td>
<td>LAST DAY OF FALL SEMESTER</td>
</tr>
<tr>
<td>24-25</td>
<td>Mon-Tue</td>
<td>Christmas holiday; all University offices closed</td>
</tr>
<tr>
<td>31</td>
<td>Mon</td>
<td>December degree conferral</td>
</tr>
</tbody>
</table>

## Winter/Spring 2002

### JANUARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Tues</td>
<td>New Year holiday; all University offices closed</td>
</tr>
<tr>
<td>7</td>
<td>Mon</td>
<td>QTR WINTER and MOD 4 CLASSES BEGIn</td>
</tr>
<tr>
<td>11</td>
<td>Fri</td>
<td>SEM open advising and registration, 9:00 a.m.-3:00 p.m.</td>
</tr>
<tr>
<td>14</td>
<td>Mon</td>
<td>SEM SPRING CLASSES BEGIN</td>
</tr>
<tr>
<td>18</td>
<td>Fri</td>
<td>End of add/drop SEM course changes and late registration until 6:30 p.m.</td>
</tr>
<tr>
<td>21</td>
<td>Mon</td>
<td>Celebration of Rev. Dr. Martin Luther King Jr. Day; no classes; all University offices open</td>
</tr>
<tr>
<td>22</td>
<td>Tues</td>
<td>Undergraduates last day to file application for Summer and Fall 2002 study abroad</td>
</tr>
</tbody>
</table>

### FEBRUARY

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Fri</td>
<td>Last day to file for Spring 2003 student teaching</td>
</tr>
<tr>
<td>10</td>
<td>Sun</td>
<td>MOD 4 ENDS</td>
</tr>
<tr>
<td>11</td>
<td>Mon</td>
<td>MOD 5 BEGIn</td>
</tr>
<tr>
<td>15</td>
<td>Fri</td>
<td>Winter break, no SEM classes; all University offices open; all QTR and MOD classes in session</td>
</tr>
<tr>
<td>22</td>
<td>Fri</td>
<td>Undergraduates last day to submit application for December 2002 graduation; master's application for June and August 2002 graduation candidates due</td>
</tr>
</tbody>
</table>

### MARCH

<table>
<thead>
<tr>
<th>Date</th>
<th>Day</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Mon</td>
<td>SEM summer school registration begins</td>
</tr>
<tr>
<td>15</td>
<td>Fri</td>
<td>SEM last day to withdraw from courses (15 week classes) until 6:30 p.m.</td>
</tr>
<tr>
<td>17</td>
<td>Sun</td>
<td>QTR WINTER and MOD 5 END</td>
</tr>
</tbody>
</table>
18-23 Mon-Sat  Spring vacation; no classes; all University offices open
25 Mon  Classes resume; QTR SPRING and MOD 6 CLASSES BEGIN
29-31 Fri-Sun  Good Friday, Saturday and Easter: no classes; all University offices closed
31 Sun  March degree conferral

APRIL
1 Mon  Easter Monday; all University offices closed; no SEM classes; All QTR and MOD classes in session
2 Tues  SEM classes resume
8-19 Mon-Fri  Undergraduate academic advising and registration for Fall 2003
28 Sun  MOD 6 ENDS
29 Mon  MOD 7 BEGINS

MAY
6-11 Mon-Sat  SEM Spring official final exam period
11 Sat  SEM SPRING ENDS
27 Mon  Memorial Day; all University offices closed; no classes

Summer Session 2002

JUNE
2 Sun  QTR SPRING and MOD 7 ENDS
3-July 6  Mon-Sat  SEM FIRST SUMMER SESSION
10 Mon  QTR SUMMER and MOD 8 CLASSES BEGIN

JULY
4 Thur  Independence Day observance; no classes; all University offices closed
8-Aug. 10  Mon-Sat  SEM SECOND SUMMER SESSION
14 Sun  MOD 8 ENDS
15 Mon  MOD 9 BEGINS

AUGUST
18 Sun  QTR SUMMER and MOD 9 ENDS
31 Sat  August degree conferral

Semester SEM:
All Undergraduate Programs and Graduate Education and Liberal Studies

Quarter QTR:
Clinical Psychology, Exercise Physiology, Graduate Business, Information Systems, Organizational Behavior, Organizational Development and Public Health Programs

Module MOD:
All Adult Programs
In our highly competitive world, each of us is confronted daily with cleverly developed pictures of life’s necessities as well as its luxuries. Invariably, every company wants us to buy their product or use their services, and they attempt to explain why we should do so.

The world of higher education faces a similar challenge: to show the student looking to obtain a college degree what is special about their college or university. Benedictine University naturally wants to show you how special it is and how its mission fits into your life. Benedictines trace their history back to the early sixth century and have been sharing their educational vision now for some 1500 years.

As is the case with business or industry, the successful ones always claim to have a "mission," a clear statement that lets all know what "drives" the work being done. The "Mission, Character, and Commitment" statement of Benedictine University attempts to set the foundation for the work it does "as an academic community committed to liberal arts and professional education...to prepare its students for a lifetime as active, informed, and responsible citizens and leaders in the world community."

As is the case with business or industry, the successful ones always claim to have a "mission," a clear statement that lets all know what "drives" the work being done. The "Mission, Character, and Commitment" statement of Benedictine University attempts to set the foundation for the work it does "as an academic community committed to liberal arts and professional education...to prepare its students for a lifetime as active, informed, and responsible citizens and leaders in the world community."

Benedictine University achieves this goal with a student body "from diverse ethnic, racial, and religious backgrounds" with all its programs "distinguished and guided by its Roman Catholic tradition and Benedictine heritage." "The Character" and "The Commitment" statements that follow support and enhance the basic mission. It is in these two statements that the university spells out its very special and unique approach to education.

**The Mission**

Benedictine dedicates itself to the education of undergraduate and graduate students from diverse ethnic, racial and religious backgrounds. As an academic community committed to liberal arts and professional education – distinguished and guided by its Roman Catholic tradition and Benedictine heritage – the University prepares its students for a lifetime as active, informed and responsible citizens and leaders in the world community.

**The Character**

The Educational Program. Benedictine University fulfills its commitment to the liberal arts, teacher education and professional programs through excellence in teaching and interaction between students and faculty members. A liberal arts core prepares all undergraduate students to participate fully in a diverse and dynamic society – balancing their rights and duties as individuals with the demands of the common good. Professional education at the undergraduate and graduate levels build on the liberal arts background of students, is multidisciplinary in nature and prepares graduates for roles of leadership and social responsibility.

**The Catholic Tradition.** Benedictine University is guided by the Roman Catholic tradition which fosters a dialogue between religious and secular cultures, while promoting ecumenical and multicultural understanding. This type of education is designed to broaden and deepen a person’s vision of reality, to help all understand the dignity and uniqueness of each human person and at
the same time to place an emphasis upon the demands of freedom and social responsibility. In this environment, religious faith and science are both directed toward the pursuit of truth, and both are strengthened through research and study. Central to the University’s educational tradition is the rigorous investigation of questions that deal with the ultimate purpose of life.

The Benedictine Heritage. Benedictine University is grounded in the spirit of the founders who based their lives and work on St. Benedict’s Rule for Monks, written in the early sixth century. Benedictine University builds its educational life and efforts on the same values which Benedictine men and women espouse (see box).

Central to the Benedictine tradition is the celebration of community as a gathering of people who share a commitment to a common mission. The University strives to develop an academic community that supports each person in the pursuit of knowledge and personal development. This undertaking will be achieved through a life enriched by the collegiate community in which the individual’s interest is tempered by concern for the common good.

The Commitment
The University community assists students in becoming responsible persons who will make positive contributions to society. The Benedictine University community provides instruction, counsel and life experiences that facilitate the acquisition of knowledge and cultivation of skills to:

* communicate effectively, across cultural boundaries;
* reason and make informed judgments;
* identify and solve problems independently and cooperatively;
* develop a sense of intellectual curiosity and a desire for lifelong learning;
* understand the content, methodology and interrelationships of specific areas of study;
* pursue and communicate the truth;
* confront and resolve ethical issues and contribute to the work of social justice;
* benefit from diversity of opinion and cultures;
* value the interdependence of cultures and nations;
* exhibit stewardship toward self and environment;
* strive for life lived in balance; and
* foster appreciation and individual development of creative expression.

Members of the Benedictine University community are encouraged to achieve a balance in their social and professional lives. They come to understand the self as an integrated physical, intellectual and spiritual being. While the University values the dignity of work, it recognizes that balance with leisure and prayer is equally important. The commitment of the University to its mission and goals provides the University community with a sense of continuity with the past and a direction for the future.

History of the University
The Benedictine monks of St. Procopius Abbey founded Benedictine University in 1887 as St. Procopius College. The Benedictine Order bears the name of St. Benedict, born in 480, who is acknowledged as the father of western monasticism. In 528 he established the famed monastery of Monte Casino. Standing in that long tradition of learning, the Benedictines of St. Procopius Abbey founded the College in Chicago, securing its charter from the State of Illinois in 1890.

The first building was dedicated in September, 1901. It was gradually extended, and new buildings began to be added in the 1920s. The University was originally founded for men of Czechoslovak descent and in the early years most of the students were from that national group. The University became fully coeducational in 1968.

Since 1970 the University has changed in many ways. The campus facilities improved with the addition of an athletic center, a physical education center, two athletic fields, and a student center. In 2000, the University took a big step into the future in order to accommodate the needs of today’s student by building two new learning facilities totaling over 200,000 square feet and adding independent apartment living just steps from campus.

Undergraduate enrollment has grown to over 2,000. The total enrollment is nearly 3,000 with the addition of professional master’s degree programs. Most of the students are from the Chicago area and Illinois, although other states and some foreign countries are represented. The student body now contains students of diverse ages, religions, races and national origins.
The campus facilities

The campus consists of 108 acres of rolling land, including a football field, baseball diamond, softball diamond, soccer field, tennis courts, a tree-lined pond and other open areas in addition to the buildings.

Benedictine Hall, the oldest building on campus, houses several administrative offices. It was hand built in sections, with the north section finished in 1901 and additions made in 1907, 1912 and 1914. An elevator addition makes most areas accessible to handicapped persons.

The Joseph and Bess Kindlon Hall of Learning, completed in 2001, is a 111,749-square foot facility that is the centerpiece of campus with its four-story tower and Carillon on top. This state-of-the-art air-conditioned facility boast a soaring atrium; 13 classrooms that include computer classrooms and laboratories; a Television Studio/Distance Learning Classroom; a faculty technology training room; several computer workstations placed around the building’s open areas; and the Academic Resource Center. This building is also home to the School of Education and the following departments; communications, English language and literature, foreign language, history, philosophy and religious studies. Benedictine Library houses over 160,000 volumes and can be found in the building’s impressive four-story tower. The library is also equipped with 11 group study rooms, a computer lab and instruction room. On a clear day, students can view the Sears Tower in downtown Chicago from the fifth floor.

The Michael and Kay Birck Hall of Science, a 93,137 square foot air-conditioned facility was also completed in 2001. This state-of-the-art science building is home to the Tellabs Lecture Hall, more than 30 laboratories and individual research labs, classrooms, a greenhouse, a student lounge and the Jurica Nature Museum. The laboratories found in this building include; anatomy, biochemistry, botany, cell biology, computer (2), electronics and advanced computing, environmental science, general biology, general chemistry, general science, genetics, instrumental analysis (2), microbiology, microscope, natural sciences, neuroscience, nursing, nutrition, organic chemistry, physical chemistry, physics, physiology, research techniques, senior physics and nine individual research laboratories.

The Theodore F. Lownik Hall, built in 1963, originally housed the University’s library. In 2001, the library moved into its new four-story tower home in the Joseph and Bess Kindlon Hall of Learning. This air-conditioned facility will house several administrative offices and the University’s services for the student; admissions, student accounts and financial aid.

The William M. Scholl Hall, completed in 1969, once was home to sciences and the Jurica Nature Museum. In 2001, the science departments and the Museum moved into the new Michael and Kay Birck Hall of Science. Scholl Hall, an air-conditioned building, will house classrooms and faculty offices for the College of Business, Technology and Professional programs.
The Dan and Ada Rice Center, covering 74,237 square feet, opened in 1976 and houses athletic and recreational programs. The building features a main teaching station and arena of 28,400 square feet for diverse activities; including one-twelfth mile oval indoor track; basketball, volleyball and tennis courts; a natatorium with 75-foot by 45-foot pool; three indoor handball and racquetball courts; a weightlifting room; classrooms; a dance room; locker rooms and faculty offices.

The Krasa Center was completed in 1988. The three-story, air-conditioned center houses the University dining facilities, classrooms, microcomputer workstations, lockers for commuters, a game room, the Moser Fireside Lounge, several meeting rooms, lounge areas, student services, career services, campus ministry offices and the campus post office.

Neuzil Hall, completed in 1969, is a three-story, fire-resistant, air-conditioned residence for 176 students. It features two-room suites for four students with private bath facilities, large and small lounges as well as snack and recreation areas.

Jaeger Hall is a three-story fire-resistant residence for 127 students which was renovated in 1996.

Ondrak Hall, completed in 1970, is a three-story, fire-resistant, air-conditioned residence for 186 women. The cruciform-shaped building features lounges and a snack area.

Accreditations and memberships
Benedictine University is accredited by the Commission on Institutions of Higher Education of the North Central Association of Colleges and Schools. Our teacher education program has been accredited by the Illinois State Board of Education, Teacher Certification Section. Benedictine University is approved by the American Chemical Society to award ACS certified B.S. degrees in chemistry and biochemistry. Our baccalaureate degree program in nursing for registered nurses is accredited by the National League for Nursing (National League for Nursing Accrediting Commission, 61 Broadway, New York, NY 10006, (212) 363-5555 x153). Our nutrition program is approved as a Didactic Program in Dietetics by the American Dietetic Association.


Consortium — Expanded opportunities
Benedictine University is one of the institutions constituting the West Suburban Regional Academic Consortium. The University cooperates with nearby Aurora University and North Central College by providing the opportunity for students to enroll in courses at the other colleges and receive credit at the home institution.

Rights reserved
This catalog is accurate at the time of printing and subject to change as deemed appropriate. Benedictine University reserves the right to change the requirements for admission, major or academic program, graduation, credit, content or schedule of courses, to terminate or modify programs, fees charged, regulations affecting students; to cancel the registration of any student for reason of deficiency in scholarship, unsatisfactory conduct or for other just cause.

International students
Benedictine University is authorized under federal law to enroll non-immigrant alien students.

Non-discrimination policy
Benedictine University is an equal opportunity educator and employer. The University admits students of any age, religion, race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the University. Whenever the person is otherwise qualified, the University does not discriminate on the basis of race, color, national or ethnic origin, age, gender, disability or veteran status in administration of educational and employment policies, admissions policies, scholarship and loan programs and athletic and other school-administered programs.

Title IX
Benedictine University, in accordance with local, state and federal law, is committed to providing equal educational opportunities and benefits to all students without regard to gender. Such opportunities and benefits include, but are not limited to, the following: student admissions, student employment, student financial assistance, student services, student activities, student housing, student academic standing and student conduct. Inquiries regarding compliance with Title IX may be directed to the Dean of Student Affairs or to the Director of the Office for Civil Rights, Department of Health, Education, and Welfare, Washington D.C.
Services for Students with Disabilities

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 prohibits discrimination against individuals with disabilities by mandating provision of reasonable accommodations to make programs and activities accessible to qualified individuals with disabilities.

Through the Academic Resource Center, Benedictine University provides support services to help ensure equal opportunity for students with special needs. Although the Academic Resource Center is able to respond to most requests, there are natural and legal limitations to what services can be provided. It is the University’s goal to assist students in developing their potential in light of what is feasible and reasonable under the law. For more information about these services, please contact the Academic Resource Center.

Alumni Association

The Benedictine University Alumni Association was founded in 1929, and each graduate of the University is automatically a member. Membership is also open to all graduates of St. Procopius Academy through May, 1957, as well as to anyone who attended the University but did not graduate.

The Mission

The mission of the Benedictine University Alumni Association is to provide a comfortable means for alumni to establish, renew and strengthen positive relationships among ourselves as well as with other members of the University community. We will encourage support of and collaboration with the University to ensure its long-term success as an academic institution within the Benedictine tradition.

Benedictine University Alumni Association
Mission Statement, adopted May, 1994

The Programs

The Benedictine University Alumni Association is operated through the services of a volunteer board of directors. Many alumni volunteer their time, talents and resources to support alumni activities and programs that enhance the relationship between the alumni and the University. Some of these activities are Homecoming, alumni weekend, Senior Salute Day, class reunions, Golden Eagles Reunion, a partnership with University Career Services for mentoring students and alumni and much more. The association also offers a variety of social events throughout the year geared toward renewing old friendships as well as making new ones.

The Benefits

• A 10 percent discount on non-sale clothing items at the Bookstore.
• Discount privileges at the Rice Center.
• User privileges at the Library.
• Access to resources at the University’s Career Services Center.
• Alumni discounts at University events.
• Receipt of the quarterly newsletter Benedictine & Beyond and Benedictine Voices magazine.
• Other discounts/privileges as announced.

For more information or to receive your alumni membership ID card, contact the Alumni Office at (630) 829-6080 or at alumni@ben.edu.
Facts about Benedictine University

**Founded:**
March 2, 1887, in Chicago, Illinois, as St. Procopius College

**Relocated:**
September 2, 1901, to Lisle, Illinois

**Renamed:**
April 19, 1996

**Enrollment for Fall 2000:**
- Undergraduate .....................2,007 (1,411 full-time)
- Graduate ............................835

**Faculty:**
- More than 80 percent of our full-time faculty hold Ph.D.'s
- Full-time faculty ...................85
- Adjunct faculty .....................125

**Undergraduate degrees:**
- Associate of Arts
- Bachelor of Arts
- Bachelor of Business Administration
- Bachelor of Science

**Graduate degrees:**
- Master of Arts
- Master of Arts in Education
- Master of Education
- Master of Business Administration
- Master of Science
- Master of Public Health
- Doctor of Philosophy

**Undergraduate majors:**
40

**Pre-professional education:**
- Pre-chiropractic
- Pre-dental
- Pre-engineering
- Pre-legal
- Pre-medical
- Pre-nursing
- Pre-occupational therapy
- Pre-optometry
- Pre-pharmacy
- Pre-physical therapy
- Pre-podiatry
- Pre-veterinary

**Undergraduate teacher education programs:**
- Biology
- Business/Marketing/Management
- Chemistry
- Elementary Education
- English
- Mathematics
- Physics
- Music Education (K-12)
- Social Science
- Spanish
- Special Education
- Learning Disabilities/Social and Emotional Disorders (K-12)

**Tuition (2001-2002):**
- Undergraduate — Traditional
  - $7,610 per semester
  - $510 per semester credit hour
- Room and board
  - $2,900 (average) per semester
- Adult — Undergraduate
  - $340 (per credit hour)

**University College programs:**
- Center for Adult Programs and Services
- Degree Completion Program
- Summer Session
- Second Major Program
- Teacher In-service for DuPage Educators (TIDE)

**Graduate programs:**
1. **Business Administration (M.B.A.):**
   Programs: Evening, Executive, Accelerated.

2. **Clinical Psychology (M.S.):**
   Concentration: Life Span services

3. **Education (M.A.Ed.):**
   Tracks: Elementary Education, Secondary Education, Special Education.

4. **Education (M.Ed.):**
   Concentrations: Special Education/Collaborative Teaching, Curriculum & Instruction/ Collaborative Teaching, Curriculum & Instruction/General, Training and Development, Leadership & Administration, Reading & Assessment.

5. **Management Information Systems (M.S.):**
   Concentrations: Business Administration, Financial Reporting Systems, Health Administration, Integrated Marketing Communications, Management & Organizational Behavior
6. Management & Organizational Behavior (M.S.):
Concentrations: Management & Organizational Behavior, Human Service Administration, Human Resource Management, Health Administration, Organization Development, Management in a Professional Technical Environment, International Management

7. Organization Development (Ph.D.)

8. Public Health (M.P.H.):
Concentrations: Administration of Long Term Care, Community Health Administration, Community Nutrition, Health Care Administration, Health Education, Health Policy, Managed Care, Management of Health Information Systems.

Graduate Level Certificates:

Accreditation:

Campus size:
108 acres

Physical plant:
- Benedictine Hall
- Michael and Kay Birck Hall of Science
- Jaeger Hall
- Joseph and Bess Kindlon Hall of Learning
- Krasa Center
- Theodore E. Lownik Hall
- Neuzil Hall
- Ondrak Hall
- Power House
- Dan and Ada Rice Center
- William M. Scholl Hall

Quick Facts:
- 87 percent of Benedictine University students who apply to medical school are accepted.
- 100 percent of Benedictine University students who apply to dental school are accepted.
- Benedictine University has been rated in *Money Magazine’s “Best College Buys”* as one of the Top 10 universities in the United States for the highest percentage of graduates entering medical school.
- Benedictine University was named as one of the top schools in the Midwest region and ranked fifth in the Midwest for Campus Diversity by *U.S. News & World Report*.
- Installed on the Benedictine University campus is a state-of-the-art telecommunications system incorporating fiber optic technology, video, voice and data. We have access to information and communication worldwide by means of global networked interconnections. This system links all buildings on campus and provides voice, data and video to classrooms, faculty offices, the library and student rooms in the residence halls.

Services and activities:
Through an active Student Government Association, the students at Benedictine can participate and become involved in a number of campus organizations, outreach programs through campus ministry, volunteer programs and social and cultural activities. New clubs, organizations and intramural activities can be formed easily. The following organizations are currently operating on campus:

Academic Organizations
- American Chemical Society
- American Medical Student Association
- Business Club
- Kappa Delta Pi (Education Honor Society)
- Mathematics Club
- Nutrition Club
- Phi Sigma Iota (Students of any Language Society)
- Physics Club
- Sigma Delta Pi (Spanish Language Students Society)
- Sigma Tau Delta (International English Honor Society)
- Sigma Delta Pi (Spanish Honor Society)
- Sigma Tan Delta (International English Honor Society)
- Tri Beta (Biology Club)

Ethnic Organizations
- African American Student Union
- Coalition of Latin American Students
- Indian Student Organization
- International Club
- Muslim Student Association
- Pan African Student Organization
- Youth Movement

Student Interest Clubs
- Commuter Club
- Gospel Ensemble
- Quantum Pulp (literary journal)
- Pep Club
- Student Government Association
- Table Tennis Club
- Candor (student newspaper)
- Eye of the Eagle (cable television programming)

Intramural Sports
- Aerobics, Football, Tennis, Basketball, Men’s volleyball, Bowling, Ping Pong, Floor Hockey, Softball

Intercollegiate Sports
Men: Baseball, Basketball, Cross Country, Football, Golf, Soccer, Swimming and Diving and Track.

Women: Basketball, Cheerleading, Cross Country, Dance Team, Soccer, Softball, Swimming and Diving, Tennis, Track and Volleyball.
**Admission**

**Freshman Candidates**

Freshman candidates are defined as individuals who have earned a high school diploma, completed a home schooling program, or earned a General Educational Development certificate within the same academic year of enrolling at Benedictine University.

**Freshman admission**

Admission is based on a review of each student’s total academic and extracurricular record. It is necessary for some applicants to complete a University assessment test, attend a personal interview and/or submit graded coursework from their high school. The Benedictine admissions office philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the applicant’s race, religion, gender, age, national origin or disability.

In determining an applicant’s qualifications, the following criteria are considered, but in no particular order:

1. Graduation from an accredited high school or completion of home schooling in a college-preparatory curriculum or completion of a G.E.D. certificate;
2. The high school record of scholastic achievement;
3. Results from the ACT, SAT or TOEFL;
4. Recommendations from appropriate school and community persons;
5. Judgments made as a result of written personal statement; and
6. Judgments made as a result of University assessment test results, personal interview and/or graded coursework from high school (required of some applicants).

**High School Academic Preparation**

Effective Spring 2002

In conjunction with The Illinois State Board of Education, Benedictine University requires its students to complete the following high school curriculum. If a student enrolls at Benedictine University not having satisfied the requirements, the student will be required to do so while enrolled at the University. Courses with a number less than 100 do not count toward the 120 credit hours required for graduation. University-level courses (100 level or above) completed to fulfill a condition of admission will count toward the 120-hour graduation requirement, but do not satisfy the University Core requirements.

1. Four units of English (emphasizing written and oral communication and literature);
2. Three units of social studies (emphasizing history and government);
3. Three units of mathematics (introductory through advanced algebra, geometry, trigonometry or fundamentals of computer programming);
4. Three units of science (laboratory science); and
5. Two units of foreign language

A unit is equivalent to one full year of study in a given subject area.

**Transfer Candidates**

Transfer candidates are defined as individuals with college credit whose high school graduation or G.E.D. completion date is prior to the academic year of enrolling at Benedictine University; intending to enroll in traditional daytime program.

**Transfer Admission**

Admission is based on a review of each student’s total academic and extracurricular record. It is necessary for some applicants to complete a University assessment test, attend a personal interview and/or submit graded coursework. The Benedictine admissions office philosophy is to select students who will perform successfully in our academic programs and become active members of the University community. Requests for admission are considered without regard to the

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**How to apply (freshman candidates)**

Send all materials to: Undergraduate Admissions Office, Benedictine University, 5700 College Road, Lisle, IL 60532-0900. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by direct mail from the institution to Benedictine’s Undergraduate Admissions Office. Consideration for admission will take place when all the necessary information is received. Applications should be submitted as early as possible during the senior year of high school. Admission can be granted on the basis of six semesters of high school credit, provided that the senior year is completed satisfactorily.

1. Submit a completed application form and non-refundable, one-time application fee of $30.
   a. Apply online or download an application at http://www.ben.edu/Pages/Prospective/A1f.html
   b. Request a hard copy application by contacting us at: (630) 829-6300, toll free outside Illinois (888) 829-6363, or e-mail at admissions@ben.edu.
2. Submit official high school transcript. Home school transcripts should include letter grades, length of courses and texts used.
3. Submit official copy of ACT, SAT or TOEFL test scores.
4. Complete the application for (or waiver of) financial aid (see financial aid section on the application).
5. Submit recommendation form (see recommendation section on application) rating your academic ability, motivation and potential for growth to be completed by high school counselor.
6. Submit personal statement (see topic on application).
applicant’s race, religion, gender, age, national origin or disability.

If applicant has 20 or more transferable* semester hours, the following criteria are considered, but in no particular order:
1. Scholastic achievement records from all colleges or universities previously attended;
2. Recommendations from appropriate school and community persons (required of some applicants);
3. Judgments made as a result of written personal statement (required of some applicants); and
4. Judgments made as a result of University assessment test results, personal interview and/or graded coursework (required of some applicants).

If applicant has less than 20 transferable* semester hours:
1. Criteria one through four above;
2. The high school record of scholastic achievement; and
3. Results from the ACT, SAT or TOEFL.

*Grades of “D” or better will be accepted as transfer credit from regionally accredited colleges unless the “D” grades are needed to satisfy Benedictine University requirements, which have a minimum grade of “C.”

Tuition/Housing Deposits

To complete the admissions process, commuter students are required to submit a $75 tuition deposit and resident students are required to submit a $150 tuition/room and board deposit. Students are encouraged to submit their deposit as soon as possible. The tuition deposit is refundable until May 1 for fall enrollment or December 1 for spring enrollment, or until the student accepts his/her Benedictine University financial aid, whichever comes first. The room and board deposit is refundable until May 1 for fall enrollment or December 1 for spring enrollment. All requests for refunds, special consideration or extensions must be in writing addressed to: Undergraduate Admissions Office, Benedictine University, 5700 College Road, Lisle, IL 60532-0900.

How to apply (transfer candidates)

Send all materials to: Undergraduate Admissions Office, Benedictine University, 5700 College Road, Lisle, IL 60532-0900. A personal interview with an admissions counselor is generally advisable and occasionally required. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by direct mail from the institution to Benedictine’s Undergraduate Admissions Office. Consideration for admission will take place when all the necessary information is received.

If applicant has 20 or more transferable* semester hours:
1. Submit a completed application form and non-refundable, one-time application fee of $30.
   a. Apply online or download an application at http://www.ben.edu/Pages/Prospective/A1f.html
   b. Request a hard copy application by contacting us at: (630) 829-6300, toll free outside Illinois (888) 829-6363, or e-mail at admissions@ben.edu.
2. Submit official transcripts directly from each college or university attended.
3. Complete the application for (or waiver of) financial aid (see financial aid section on the application).

If applicant has less than 20 transferable semester hours:
1. Steps one, two and three above;
2. Submit official high school transcript;
3. Submit official copy of ACT, SAT or TOEFL test scores.

Health Form Requirement

All students admitted to the University should provide certain medical information to the student health service office. The state of Illinois requires that all students born after 1956 and attending a four-year college or university must provide a verified immunization history in order to register for a second term. All commuter and resident students must have this information on file, along with a completed health form that includes a brief personal/medical history and a signed consent for treatment. International students have additional requirements that are listed on a separate health form and can be obtained through either the international student office or the student health service office.

The required health form is included in your admission packet and is also located on Benedictine University’s Web site for your added convenience. Please call the student health service office at (630) 829-6046 for any further questions about completing this form or other health issues. All health-related information will be maintained in their office and is strictly confidential.

Rea Admission

Former Benedictine University students, not currently enrolled as degree-seeking students, may apply for rea admission. An application must be submitted and the admissions committee will review it. Applicants who experienced academic problems should be prepared to demonstrate to the committee sufficient reasons for

“Admission” continued on page 19
International Admissions

All prospective students with international educational credentials are considered international applicants. International students studying at Benedictine University require a F-1 Visa for full time study in the United States.

Students with international credentials are encouraged to apply as far in advance as possible. Students’ applications will not be considered until all required documentation is submitted.

Required Documents for Admission

International applicants must request that official academic credentials be sent directly to Benedictine University from all foreign and U.S. schools attended. They must be “official copies” issued in the original language directly by your college or university. Copies must bear the official stamp or signature of the appropriate official. Photocopies, notarized copies, facsimile/electronic mail transmissions will not be accepted.

All non-U.S. educational credentials must be evaluated by Educational Credentials Evaluators, Inc. (ECE). ECE prepares evaluation reports that identify the United States equivalent of education completed in other countries. ECE applications are available on the internet at http://www.ece.org/ or in the International Center.

Required documents for a complete application include:

1. Benedictine University Application Form:
   complete and sign the application form available in the admissions office. Please write your personal statement according to the instructions.

2. Educational Credentials:
   English Translations — All documents in a language other than English must be accompanied by an “official translation.” A translation agency or university language department must issue official translations. The translation must be typed on official stationary, with the name, phone number and address of the translator. The translator must attest proficiency in the original language and must indicate that the translations are true and correct.

   Transcripts — Incoming freshmen must provide secondary school transcripts and certification of graduation along with ECE evaluation. Transfer students will need transcripts from all foreign universities attended — official transcripts or certified copies, the ECE evaluation and official transcripts from all U.S. college/universities attended.

   Official Results on Standardized Tests — Submit ACT or SAT scores, if available. International applicants who live outside the U.S. may take the SAT and submit the results to Benedictine University. The SAT test by the College Board is available in most countries outside the U.S., and can be obtained at 1) the U.S. Embassies and Consular Offices; 2) bi-national centers; or 3) private organizations, such as the Institute of International Education. When applying for the SAT outside the U.S., ask for an international application. Applicants in the U.S. can contact the following: SAT—College Board ATP, CN 200, Princeton, NJ, 08541-6200.

   References — Two letters of reference from persons not related to you. Letters should focus on your character, personality and seriousness of purpose.

   Evidence of English Language Proficiency — International applicants who are non-native speakers of English must present evidence of English competency in one or more of the following ways:

   A. Providing official documentation indicating a score of 550 or above on the paper version of the Test of English as a Foreign Language (TOEFL) or 213 or above on the computer version;
   B. Providing an original transcript from a U.S. high school, where the student has graduated and has completed two years of study without ESL instruction;
   C. Completion of two years of full-time study at a university where the language of instruction is English; and
   D. Formal assessment provided by the Intensive English Language Studies Program at Benedictine University.

3. Additional Documentation:
   Evidence of Financial Support — Immigration and Naturalization Service (INS) requires student applicants to submit evidence of finances in order to obtain the Certificate of Eligibility (Form I-20 A) from the University. A Declaration and Certification of Finances Form is available in the International Center.
Evidence of Legal Status - In order for the international center office to advise you accurately regarding special issues, such as financial aid eligibility, please submit a copy of the current visa page and I94 card in your passport, or a copy of your Alien Registration Card (front and back) as verification of your status.

Health documents — All health documents must be accompanied by an English translation if originally not in English. Students must complete an additional international student health form, available in the International Center.

Application deadline
All documents must be submitted by June 1 for the Fall term.
The Fall term begins in August.

All documents must be submitted by October 1 for the Spring term.
The Spring term begins in January.

Students with international educational credentials are encouraged to apply as far in advance as possible. The deadline for undergraduate applicants with international credentials is two months prior to the desired entry term.

Admission continued from page 17
reconsideration. If a student’s enrollment has been terminated for poor scholarship, such a student may be readmitted after a minimum of two academic semesters, provided evidence is presented which, in the judgment of the University, indicates that there is improved potential for academic success. The period of academic dismissal will be for a period of two academic semesters. Academic semesters are fall or spring and do not include summer school or interim sessions. All college courses for which the student registered in his/her absence from Benedictine University must be presented in the form of official college transcripts. For readmission under amnesty, see Academic Policies section.

General Admissions Policy
Benedictine University reserves the right to deny admission, continued enrollment or re-enrollment to any applicant or student whose personal history and background indicate that his or her presence at the University would endanger the health, safety, welfare or property of the members of the academic community or interfere with the orderly and effective performance of the University’s functions.

Some programs have special admissions standards. If you are considering a particular program, you need to determine the admissions standards for that program by reviewing the descriptions contained later in the catalog or by contacting the faculty responsible for the program.
Financial Aid/ Scholarships

Financial aid
Benedictine University will not unlawfully deny educational services to any otherwise qualified student on the basis of race, color, gender, age, national origin, disability or veteran status.

Purpose
The fundamental purpose of the Financial Aid Program at Benedictine University is to make it possible for students to attend college who would normally be deprived of a college education because of inadequate funds. Every qualified student should be able to obtain a college education regardless of financial means. Based on this belief, Benedictine University has adopted these principles for its financial aid program:

1. Financial assistance consists of scholarships, grants, loans and employment which may be offered to students singly or in various forms.
2. Financial assistance from the University and other sources should be viewed only as supplementary to the efforts of the family.
3. It is the policy at Benedictine University to apply all forms of financial assistance first to cover tuition charges and mandatory fees.
4. The total amount of financial assistance extended to any one student by any combination of sources may not exceed the student’s need if any federal funds are a portion of the package.
5. The fact and the extent of financial need is based upon an analysis of information provided on the Free Application for Federal Student Aid.

Types of aid
Most financial aid is “packaged” to enable students to share in more than one program. Benedictine administers many aid programs — some are listed here. Benedictine University also participates in Veteran’s Benefit Programs and also reserves a portion of its budget for scholarships and need-based grants.

Continued on Page 25

<table>
<thead>
<tr>
<th>State and federal grants</th>
<th>Loans</th>
<th>Employment</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Illinois State Monetary Award Program</strong></td>
<td><strong>Federal Perkins Loan</strong></td>
<td><strong>Federal Work Study - FWS</strong></td>
</tr>
<tr>
<td>Amount: Up to $4,740</td>
<td>Amount: Limit of $15,000 for all four years of undergraduate work</td>
<td>Amount: Hourly wages up to 20 hours per week</td>
</tr>
<tr>
<td>Eligibility: U.S. Citizens or eligible noncitizens</td>
<td>Eligibility: U.S. Citizens or eligible noncitizens</td>
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</tr>
<tr>
<td></td>
<td>Demonstration of need (FAFSA)</td>
<td>Demonstration of need (FAFSA)</td>
</tr>
<tr>
<td></td>
<td>Registered for at least six semester hours</td>
<td>Registered for at least six semester hours</td>
</tr>
</tbody>
</table>

| **Federal Pell Grant** | **Federal Unsubsidized Stafford Loan** | **University Employment** |
| Source: Federal Government | Source: Approved lending institution | Amount: Hourly wages up to 20 hours per week |
| Amount: Up to $3,750 | Amount: Limit of $23,000 for all four years of undergraduate work | Eligibility: Registered student |
| Eligibility: U.S. Citizens or eligible noncitizens | Eligibility: U.S. Citizens or eligible noncitizens | |
| | Demonstration of need (FAFSA) | |
| | Registered for at least six semester hours | |

Information on federal and state programs may be subject to change at any time due to changes in legislation.
Grants/scholarships

**Benedictine University Scholars Program**
*Amount:* $8,400 per year  
*Eligibility:* Selection by the Scholars Program  
*Renewability:* Continued participation in the Scholars Program, cumulative G.P.A. 3.2/4.0.

**St. Benedict Award**
*Amount:* $1,050 to $7,195 per year  
*Eligibility:* Evaluation of standardized test scores, high school class rank and cumulative GPA for incoming freshmen; previous college cumulative G.P.A. for transfer students.  
*Renewability:* Cumulative G.P.A. 3.0/4.0

**Benedictine Achievement Award**
*Amount:* Full-tuition  
*Eligibility:* High school rank of #1 in graduating class.  
*Renewability:* Cumulative G.P.A. 3.2/4.0 and enroll full time

**Benedictine University Need Award**
*Amount:* Varies  
*Eligibility:* Demonstration of need (FAFSA)  
*Renewability:* Demonstration of need (FAFSA)

**Catholic High School Recognition Award**
*Amount:* $1000  
*Eligibility:* Graduate of a Catholic high school  
*Renewability:* Enroll full time

**Alumni Recognition Award**
*Amount:* $1,000
*Eligibility:* Son or daughter of Benedictine University, Illinois Benedictine College or St. Procopius College Alumni.  
*Renewability:* Enroll full time. Remain in good academic standing.

**Phi Theta Kappa Scholarship**
*Amount:* $3,675 - 8,295 full time; $1,420 - 3,415 part time  
*Eligibility:* Member of Phi Theta Kappa.  
*Renewability:* Cumulative G.P.A. 3.0/4.0

**Music Scholarship**
*Amount:* Varies  
*Eligibility:* Based upon results of a music audition.  
*Renewability:* Active participation in a music activity and volunteer work in the Benedictine University Music Program.

**Benedictine High School Recognition Award**
*Amount:* $1,000 per year  
*Eligibility:* Graduate of a Benedictine High School.  
*Renewability:* Enroll full time.

**Designated-program scholarships**

**Biology/Chemistry**

- **Allain Chemistry Scholarship**  
  Open to sophomores majoring in chemistry or biochemistry with an interest in pursuing a research career.

- **Norman A. Frigerio Memorial Scholarship**  
  Open to freshmen chemistry/biochemistry majors.

- **Mtanis and Aja Haddad Memorial Scholarship in the Natural Sciences**  
  Open to juniors and seniors in financial need with a declared major in biology or chemistry. Minimum G.P.A. 3.5/4.0.

- **Dr. James J. Hazdra Memorial Scholarship Fund**  
  Open to incoming freshmen declaring a biochemistry major who rank in the upper half of their high school class and have a minimum ACT score of 21.

- **Revs. Edmund and Hilary Jurca, O.S.B., Memorial Scholarship**  
  Open to science students who intend to obtain a graduate or doctoral degree with the intention to attend medical, dental, podiatry, veterinarian or optometry school.

- **Gregory A. Soneke Memorial Scholarship**  
  Open to chemistry majors nominated by the department.

- **Ralph and Margaret Thompson Scholarship**  
  Open to sophomore, junior or senior chemistry majors in financial need.

- **Father Cyprian Tomecko Memorial Scholarship in the Natural Sciences**  
  Open to juniors and seniors with a declared major in the natural sciences with a preference for biology or chemistry. Minimum G.P.A. 3.0/4.0.

- **Frank and Annabelle M. Valach Chemistry Scholarship**  
  Open to students in financial need and a declared major in the natural sciences, with a preference for biology or chemistry. Minimum G.P.A. 3.5/4.0.

- **Robert Grieser Memorial Scholarship**  
  Open to students in financial need who have declared a major in a business discipline. Minimum G.P.A. 3.0/4.0.

- **Kapellas Entrepreneurial Scholarship in International Business**  
  Open to sophomore and junior international business and economics majors who plan to take an internship overseas.

- **Marriott International Corporation Scholarship**  
  Open to students with a business or nutrition major. Financial need considered. Minimum G.P.A. 2.5/4.0.

*Please note: designated scholarships are not available in quantities.*
### Designated-program scholarships (continued)

<table>
<thead>
<tr>
<th>Scholarship Name</th>
<th>Eligibility</th>
<th>Minimum G.P.A.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Molex Endowed Scholarship for International Business</strong></td>
<td>Open to juniors or seniors majoring in international business and economics. Minimum G.P.A. 3.2/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Margaret Mary Sullivan Memorial Scholarship Fund</strong></td>
<td>Open to junior and senior male students with a declared major in business. Minimum G.P.A. 2.75/4.0.</td>
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</tr>
<tr>
<td><strong>Communication/Literature</strong></td>
<td><strong>Revs. Clement and Adolph Hrdlicka Memorial Scholarship</strong> Awarded by the Literature and Communication Departments to students demonstrating outstanding oral and written communication skills.</td>
<td></td>
</tr>
<tr>
<td><strong>Computer Science/Math</strong></td>
<td><strong>Dr. Rose Carney Scholarship</strong> Open to students who have the interest and ability to teach math, computer science and/or physics. Renewable with minimum G.P.A. of 3.0/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Louis R. Chase Memorial Scholarship</strong></td>
<td>Open to computer science majors for junior year. Renewable with minimum G.P.A. of 3.0/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Dr. William Polk Jesse Scholarship</strong></td>
<td>Open to sophomores, juniors or seniors majoring in science, engineering or math. Minimum G.P.A. 3.25/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Gregory S. and Alice V. Kobus Family Scholarship</strong></td>
<td>Open to sophomores, juniors or seniors students majoring in math. Minimum G.P.A. 3.0/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Clare Booth Luce Undergraduate Scholarships in Science and Engineering</strong></td>
<td>Open to female students where there have been obstacles to women’s advancement including computer science and other math and science disciplines. Must be U.S. Citizen and study exclusively in the U.S. (Pre-med majors are excluded.)</td>
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</tr>
<tr>
<td><strong>Arthur J. Schmitt Memorial Scholarship</strong></td>
<td>Open to students in math or the physical sciences.</td>
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</tr>
<tr>
<td><strong>Rev. Richard Shonka, O.S.B., Scholarship Fund</strong></td>
<td>Open to sophomore, junior or senior computer science or math majors. Minimum G.P.A. 3.25/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Rev. Paul Tai Memorial Scholarship in Mathematics</strong></td>
<td>Open to sophomore, junior or senior math majors. Minimum G.P.A. 3.0/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Education</strong></td>
<td><strong>Margaret M. Gillett Memorial Scholarship in Education</strong> Open to full-time education majors in financial need for junior year. Minimum G.P.A. 3.0.</td>
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</tr>
<tr>
<td><strong>George Hajek Memorial Scholarship in Education</strong></td>
<td>Open to first and second year graduate students with an emphasis on collaborative teaching or master of arts in education. Prefer Benedictine undergraduate degree.</td>
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</tr>
<tr>
<td><strong>Bernardine M. Lanser Memorial Scholarship for Teachers</strong></td>
<td>Awarded to second semester juniors who are seeking teacher certification. Minimum G.P.A. 3.0/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Engineering</strong></td>
<td><strong>Dr. William Polk Jesse Scholarship</strong> Open to sophomores, juniors or seniors majoring in science, engineering, or math. Minimum G.P.A. 3.25/4.0.</td>
<td></td>
</tr>
<tr>
<td><strong>Clare Booth Luce Undergraduate Scholarships in Science and Engineering</strong></td>
<td>Open to female students where there have been obstacles to women’s advancement including engineering and other math and science disciplines. Must be U.S. Citizen and study exclusively in the U.S. (Pre-med majors are excluded.)</td>
<td></td>
</tr>
<tr>
<td><strong>Arthur J. Schmitt Foundation Endowed Scholarship Fund</strong></td>
<td>Open to students majoring in one of the humanities.</td>
<td></td>
</tr>
<tr>
<td><strong>Arthur J. Schmitt Foundation Endowed Scholarship Fund</strong></td>
<td>Open to students majoring in one of the humanities.</td>
<td></td>
</tr>
<tr>
<td><strong>Education</strong></td>
<td><strong>Cooper Industries Endowed Scholarship in History</strong> Open to entering freshmen, then continuing student with financial need who has declared a history major. Minimum G.P.A. 3.25.</td>
<td></td>
</tr>
<tr>
<td><strong>History</strong></td>
<td><strong>Federal NEH Humanities Scholarship</strong> Open to 10 freshmen and 12 returning students majoring in the humanities. Minimum G.P.A. 3.25.</td>
<td></td>
</tr>
<tr>
<td><strong>Lincoln Humanities Scholarship</strong></td>
<td>Open to one freshman and one returning student majoring in the humanities.</td>
<td></td>
</tr>
<tr>
<td><strong>Arthur J. Schmitt Foundation Endowed Scholarship Fund</strong></td>
<td>Open to students majoring in one of the humanities.</td>
<td></td>
</tr>
<tr>
<td><strong>Medical</strong></td>
<td><strong>Dr. Al J. Havlik Memorial Scholarship</strong> Awarded to a junior in financial need (for senior year) who intends to enter the medical profession.</td>
<td></td>
</tr>
<tr>
<td><strong>Revs. Edmund and Hilary Jurica, O.S.B., Memorial Scholarship</strong></td>
<td>Open to science students who intend to obtain a graduate or doctoral degree with the intention to attend medical, dental, podiatry, veterinarian or optometry school.</td>
<td></td>
</tr>
<tr>
<td><strong>Marriott International Corporation Scholarship</strong></td>
<td>Open to students majoring in nutrition or business. Financial need considered. Minimum G.P.A. 2.5/4.0.</td>
<td></td>
</tr>
</tbody>
</table>
Music
The Geneva and Anthony Abbatiello Memorial Scholarship and Endowment
Open to students in financial need who are majoring in music. Minimum G.P.A. 3.0/4.0.

Rev. Alban Hrebic, O.S.B., Scholarship
Open to students in financial need who are majoring in music.

Paul W. Meyer Scholarship
Open to music majors with emphasis in piano or organ. Renewable.

Whiting Family Endowment
Stipend for music major, preferably in sacred music or alternative music with a knowledge of liturgical music.

Natural Sciences
Ernest J. Gencchos, M.D., and Friend of Benedictine University, Endowed Scholarship in the Natural Sciences
Open to students in financial need who have declared a major in the natural sciences. Minimum G.P.A. 3.25.

William Randolph Hearst Foundation
Open to minority students majoring in the sciences. Minimum G.P.A. 3.0/4.0.

Dr. William Polk Jesse Scholarship
Awarded to sophomores, juniors or seniors majoring in science, engineering or math. Minimum G.P.A. 3.25/4.0.

Revs. Edmund and Hilary Jurica, O.S.B., Memorial Scholarship
Open to science students who intend to obtain a graduate or doctoral degree with the intention to attend medical, dental, podiatry, veterinarian or optometry school.

Harold L. Kittel Memorial Science Scholarship
Open to students in financial need with a declared major in the natural sciences. Minimum G.P.A. 3.0/4.0.

PPG Industries Foundation/J. Earl Burrell Scholarship
Open to students majoring in the sciences. Awarded at the discretion of the science division.

Arthur J. Schmitt Memorial Scholarship
Open to students in the physical sciences or math.

Dr. Scholl Scholars Program
Open to outstanding science students.

Father Cyprian Tomecko Memorial Scholarship
Open to juniors and seniors with a declared major in the natural sciences. Preference for biology or chemistry. Minimum G.P.A. 3.0/4.0.

UST Scholarship for Minority Science Students
Open to minority science and engineering students. Preference for participants in the Hughes Scholars Program.

Frank and Annabelle M. Valach Chemistry Scholarship
Open to students with a declared major in the natural sciences. Preference for biology or chemistry.

Clare Boothe Luce Undergraduate Scholarships in Science and Engineering
Open to female students in fields where there have been obstacles to women’s advancement, including physics, chemistry, biology, physics, meteorology, engineering, computer science, math and the natural sciences.

Physics (See Natural Sciences)

Political Science
John N. and Dorothy Erlenborn Scholarship
Open to a sophomore or junior student with the intention to pursue a career in public service. Minimum G.P.A. 3.2/4.0.

Religious Studies
Frank and Mary Frances Flick Scholarship
Open to a full-time junior planning to study for the ministry.
Designated-recognition scholarships

Ed and Mary Allen Memorial Scholarship
Open to outstanding incoming freshman with preference for Montini High School student in financial need.

Richard and Lynn Becker Scholarship
Awarded based on general merit and financial need.

Rose Becker Scholarship
Awarded based on academic achievement and financial need.

Borse Family Scholarship in Leadership
Open to a high school senior demonstrating outstanding leadership. Renewable. Minimum G.P.A. 3.0/4.0.

Bernice P. and Paul W. Brandel Scholarship Fund
Awarded based on performance, leadership and financial need.

Albert R. and Mary Rita Brusek Memorial Scholarship
Awarded to incoming freshmen based on recognized potential and financial need. Minimum G.P.A. 2.0/4.0.

J. Earl Burrell Scholarship
Awarded based on merit and financial need.

Anthony P. Castino Memorial Scholarship
Open to outstanding students with financial need and leadership qualities. Minimum G.P.A. 3.0/4.0.

Philip F. and Lorayne M. Flynn Scholarship
Awarded based on merit and financial need. Minimum G.P.A. 3.0/4.0.

Robert and Barbara Griesser Scholarship
Awarded based on performance and financial need. Minimum G.P.A. 3.0/4.0.

Edward Jochim Leadership Scholarship
Awarded to a senior based on demonstrated leadership.

Leo and Rose Kappel Scholarship
Open to freshmen students from Benet Academy, considering financial need.

John L. and Helen Kellogg Scholarship
Open to students who demonstrate academic achievement and service to the community.

President’s Scholarship
Awarded based on performance and financial need. Minimum G.P.A. 3.0/4.0.

Thomas J. Quinn Scholarship
Awarded based on outstanding performance, character, leadership and financial need.

Victor/Dana Scholarship Fund
Awarded for above average performance, academic achievement, character, leadership and financial need.

Designated-general scholarships

Joseph J. Anderson Memorial Scholarship
Banas Family Scholarship
Rev. John Cherf, O.S.B., Scholarship
Thomas E. Culligan Memorial Scholarship
Rt. Rev. Thomas Havlik, O.S.B., Scholarship
Anna E. Hietko Memorial Scholarship
Dr. Peter Hietko Memorial Scholarship
Kolar Scholarship
Bishop Daniel Kucera, O.S.B., Scholarship Fund
John Locher Memorial Scholarship
Ben and Josephine Bohac/Bernard and Lydia Polek Scholarship

President’s Scholarship
Norma Prete Scholarship
Dr. Arthur Sable Memorial Scholarship
Philip and Elizabeth Schaack Scholarship
Arthur J. Schmitt Foundation Endowed Scholarship Fund
Ed and Marie Clare Schmitt Scholarship
Pete and Anna Zywotko Memorial Scholarship Fund

For information on these or any scholarships listed in this section, contact Benedictine Central at (630) 829-6500 or the Admissions Office at (630) 829-6300.
Application procedures

To apply for any type of financial assistance, the following must be submitted: (a) Application for regular admission to the University; (b) Free Application for Federal Student Aid (FAFSA); (c) Institutional financial aid application.

The payment of state and federal financial aid awards is contingent upon a student attending class. If a student withdraws from the University, a portion of the aid package may be credited to his/her account only if the student attended classes before withdrawal.

Loan eligibility will be determined by academic level and not necessarily by hours earned.

Student financial aid programs, terms and conditions are subject to change from time to time without notice or obligation.

Satisfactory academic progress policy for financial aid recipients

Federal regulations require that Benedictine University establish standards of satisfactory academic progress for students receiving federal financial aid funds. Minimum standards of academic progress are established to encourage students to successfully complete coursework for which financial aid is received and to make progress toward a degree. The Illinois Student Assistance Commission has also instituted these same standards for recipients of the Illinois Monetary Award Program.

All federal, state and Benedictine University financial aid programs are subject to this policy.

All students currently receiving federal, state and/or Benedictine University financial aid funds are subject to this policy. Benedictine University students who have not previously received financial aid are required to meet the cumulative grade point average requirement of this policy prior to receipt of financial aid.

The policy:

Satisfactory academic progress includes three criteria:

1. Academic standing based on the student’s cumulative grade point average;
2. The student’s progress towards successful degree completion; and
3. Degree completion within a maximum time frame.

In order to maintain satisfactory academic progress, students must:

- Remain in good academic standing or on academic probation as defined in the University catalog;
- Maintain a completion rate of coursework equal to at least 67 percent of the total number of credit hours attempted; and
- Complete their degree requirements within 150 percent of the required hours to complete their degree (180 credit hours).

Satisfactory academic progress review process

Satisfactory academic progress is reviewed at specified times during the award year. Academic standing (cumulative grade point average) is reviewed at the end of each term. Successful progression towards degree completion and maximum timeframe criteria are reviewed at the end of each academic year.

Probation: If a student fails to meet the requirements of satisfactory academic progress, the student will be placed on financial aid probation for one academic year.

Cancellation: If a student on financial aid probation fails to meet the minimum requirements of satisfactory academic progress, the student will be ineligible for continued assistance.

Reinstatement: A student may regain eligibility for financial aid once the student has met the minimum requirements of satisfactory academic progress.

If a student fails to make satisfactory academic progress at the end of an academic year and the student enrolls in summer school, the summer school credit hours completed will be considered in the student’s eligibility for continued financial aid.

It is the student’s responsibility to contact the Financial Aid Office to request a review of his/her satisfactory academic progress for reinstatement of assistance.

Cancellation of financial aid due to student’s failure to meet satisfactory academic progress may be appealed if extenuating circumstances (illness, family problems, death of a family member, etc.) led to academic difficulties. The student’s appeal must be in writing and submitted to the Financial Aid Office.

Definitions

Completion of Courses: Hours completed are based on grades of A, B, C, D and P. Hours with an F (failure), W (withdrawl), I (incomplete), X (deferred), are counted in the number of hours attempted, but not in the number of hours completed. Note: It is the student’s responsibility to notify the Financial Aid Office when an incomplete grade has been satisfactorily completed.

Class repeats, transfer hours and developmental course hours are counted in the total number of hours attempted/completed.

Full-time/Part-time Enrollment: For financial aid purposes, full-time is defined as enrollment for a minimum of 12 credit hours. Part-time students must enroll for a minimum of six credit hours.
Expenses/Financial Policy

Financial policy
Benedictine University is a non-profit corporation. Its endowment primarily consists of the contributed services of the Benedictine monks who teach at the University. The annual income from a student’s fees covers only a portion of the cost of his or her education. Therefore, to meet its educational objective, and in fairness to all students, the University must insist on the following regulation: Payments or financial arrangements must be made prior to the first day of the term.

Deposits
After acceptance to Benedictine University, new students are encouraged to place on deposit a $100 tuition deposit and a $100 housing reservation deposit. These deposits are refundable until May 1.

In addition, all resident students must place on deposit a $100 security deposit. For continuing resident students, the $100 security deposit will serve as a housing deposit until final termination of residency. At that time, the $100 security deposit, less any assessments, will be returned to the student.

Tuition
Tuition and fees are incurred at the time of registration.

Tuition is due in full prior to the second week of each term. Benedictine University has partnered with Tuition Management Systems (TMS) to provide payment plans for those students seeking arrangements to balance their tuition payments over an extended period of time.

A “Statement of Accounts” is generated the first week of each month. This statement reflects only that activity which has taken place on your student account in the last billing cycle (similar to your checking/savings/credit card statements of account).

Payment Options
1. Payment in full — Benedictine University accepts cash, personal checks, money orders, Visa, MasterCard and Discover. PAYMENT DEADLINE: before the second week of each term.

2. Payment plans through TMS — For an annual fee of $45 ($55 after August 1), or term-based fee of $40, students can make monthly payments toward their tuition balance. Students may contact Tuition Management Services at (800) 722-4867 or www.afford.com to set up a payment schedule. Be sure to have your actual or estimated full-year expenses (tuition and fees minus financial aid) ready when you call or visit their Web site.

3. Tuition reimbursement from employer — Students may arrange with TMS a single tuition payment plan due at the end of the term (plus a five week grace period) with proper documentation from their employer. Documentation of your employer’s reimbursement policy must be submitted to Benedictine University before the second week of each term before TMS may authorize a single pay plan.

Failure to meet Options 1, 2 or 3 before the second week of the term will result in a late payment fee of $100

For general questions regarding billing, please call Benedictine Central at (630) 829-6500.

Student withdrawal and refunds
Students are considered financially responsible for all institutional charges. It is also the responsibility of students to officially withdraw by completion of the appropriate form, with approvals, and returning the completed form to Benedictine Central, located on the lower level of Benedictine Hall. Students may also obtain approved leaves of absence to qualify for official withdrawal; failure to attend does not remove financial or academic responsibility nor qualify students for refunds.

All semester-term students are entitled to a refund based on the following policies. For non-semester term students, (such as quarter terms or cohort programs), the charges will be based upon the percent of enrolled period completed — see federal policy below. Refunds for all students will be provided based upon the policy providing the greatest refund. For first-time financial aid recipients, the refund will be the greater of either the institutional or pro-rata amount. For all others, the refund will be the greater of either the institutional or federal amount.

Institutional policy for all students
A 100 percent refund will be made to all students officially withdrawing completely within the first full week of the term or instructional period. Partial refunds for complete withdrawals after the first full week will be in accordance with either the Institutional, Pro-rata Policy, or the Federal Policy for returning students.

Any student dropping a portion of his/her schedule will be refunded in accordance with the following schedule:

<table>
<thead>
<tr>
<th>Charges</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st full week of the term</td>
<td>0%</td>
</tr>
<tr>
<td>up to 10% of enrollment period</td>
<td>25%</td>
</tr>
<tr>
<td>over 10% to 20% enrollment period</td>
<td>50%</td>
</tr>
<tr>
<td>over 20% to 25% enrollment period</td>
<td>75%</td>
</tr>
<tr>
<td>over 25% enrollment period</td>
<td>100%</td>
</tr>
</tbody>
</table>
**Federal Pro Rata Policy**  
(first-time financial aid recipients only)

This refund policy applies only to all first-time financial aid recipients who withdraw completely on or before 60 percent of the term (through the ninth week of the semester). According to the pro rata refund, Benedictine University “must refund an amount proportional to the portion of the enrollment period for which the student has been charged that was not completed by the student.” (The Federal Student Financial Aid Handbook 1998-99, Section 3, pg. 94.) This portion that remains is calculated by dividing the weeks remaining from the date of withdrawal by the total weeks in the term, then rounded down to the nearest 10 percent.

**Federal Policy (returning students)**

Returning or continuing students will be refunded in accordance with the federal refund policy and charges based on withdrawal according to the following schedule:

### Costs

<table>
<thead>
<tr>
<th>Tuition and mandatory fees*</th>
<th>Charges</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Full-Time Students (12-18 credit hours):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition..........................</td>
<td>$7,610.00</td>
<td></td>
</tr>
<tr>
<td>Activity Fee....................</td>
<td>65.00</td>
<td></td>
</tr>
<tr>
<td>Health Services Fee..........</td>
<td>40.00</td>
<td></td>
</tr>
<tr>
<td>Technology.....................</td>
<td>100.00</td>
<td></td>
</tr>
<tr>
<td><strong>Overload Tuition Fee:</strong></td>
<td>Equal to semester hour part-time rate</td>
<td></td>
</tr>
<tr>
<td><strong>Part-Time Students (1-11 credit hours):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition (per semester credit hour)</td>
<td>510.00</td>
<td></td>
</tr>
<tr>
<td><strong>Adult Programs:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition</td>
<td>340.00</td>
<td></td>
</tr>
<tr>
<td><strong>Audit (no credit):</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition 1/2 part-time rate</td>
<td>255.00</td>
<td></td>
</tr>
</tbody>
</table>

**Room and board charges**

<table>
<thead>
<tr>
<th>Room</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jaeger Hall</td>
<td>1,200.00</td>
</tr>
<tr>
<td>Neuzil Hall</td>
<td>1,300.00</td>
</tr>
<tr>
<td>Ondrak Hall</td>
<td>1,200.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Board (required of all resident students)</th>
<th>Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>10-meal plan/Block 150</td>
<td>1,610.00</td>
</tr>
<tr>
<td>15-meal plan/Block 175</td>
<td>1,610.00</td>
</tr>
<tr>
<td>20-meal plan/Block 250</td>
<td>1,680.00</td>
</tr>
</tbody>
</table>

| Security Deposit | 100.00 |
| Private room (when available) surcharge | 500.00 |
| Telecommunications fee | 75.00 |

* All fees and charges are for one semester

### Special charges

**Course Related Charges**  
(non-refundable after the first week of the semester)

<table>
<thead>
<tr>
<th>Fee</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology laboratory</td>
<td>$65.00</td>
</tr>
<tr>
<td>Clinical fee</td>
<td>$27.50</td>
</tr>
<tr>
<td>Chemistry laboratory</td>
<td>$65.00</td>
</tr>
<tr>
<td>Computer Science laboratory</td>
<td>$55.00</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>$35.00-85.00</td>
</tr>
<tr>
<td>Mathematics laboratory</td>
<td>$50.00</td>
</tr>
<tr>
<td>Music: Applied Music per credit hour</td>
<td>$285.00</td>
</tr>
<tr>
<td>Natural science laboratory</td>
<td>$65.00</td>
</tr>
<tr>
<td>Nutrition laboratory</td>
<td>$65.00</td>
</tr>
<tr>
<td>Physics laboratory</td>
<td>$75.00</td>
</tr>
<tr>
<td>Education (student teaching)</td>
<td>$125.00</td>
</tr>
<tr>
<td>Full-time</td>
<td>$62.50</td>
</tr>
<tr>
<td>Part-time</td>
<td>$50.00</td>
</tr>
<tr>
<td>Professional Liability Insurance</td>
<td>100% at Market Rate</td>
</tr>
</tbody>
</table>

**All course-related charges subject to change — see current course schedule for updates**

### Administrative service charges

<table>
<thead>
<tr>
<th>Fee</th>
<th>Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Placement Credit posting fee (per credit hour granted)</td>
<td>$10.00</td>
</tr>
<tr>
<td>Application fee</td>
<td>$30.00</td>
</tr>
<tr>
<td>C.L.E.P. posting fee (per examination credited)</td>
<td>$10.00</td>
</tr>
<tr>
<td>New Student Orientation fee</td>
<td>$125.00</td>
</tr>
<tr>
<td>Deferred Payment fee</td>
<td>$40-55.00</td>
</tr>
<tr>
<td>Late Payment fee</td>
<td>$100.00</td>
</tr>
<tr>
<td>Graduation fee</td>
<td>$70.00</td>
</tr>
<tr>
<td>Placement Test Credit; posting fee</td>
<td>$10.00</td>
</tr>
<tr>
<td>Work/Life Experience fee</td>
<td>$50.00</td>
</tr>
<tr>
<td>Special Examination</td>
<td>$10.00</td>
</tr>
<tr>
<td>Immediate Academic Transcript fee</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

All tuition remission students and consortium students must pay applicable fees such as activity, graduation, health service, technology and lab fees. (Fees are subject to change without further notice.)
from the scheduled date of opening class in each term to the date shown on the drop or withdrawal slip. See the “Financial Aid” section for information regarding the use of financial aid in the case of a withdrawal.

The boarding fee is pro-rated from the date of confirmation of registration to the end of the week of withdrawal. Students who withdraw from campus housing within 30 days of the beginning of the academic term will be charged for room fees on a pro-rated basis. No refunds are given after 30 days of the term have expired.

Students who are expelled or suspended from the University during the course of an academic term will not be allowed any financial credit on tuition charges. Similarly, resident students who are expelled or suspended from campus housing and from the accompanying food service plan, either permanently or for a temporary period during the course of an academic term, will not be allowed any financial credit on room and board charges.

Courses which require the leasing of off-campus facilities from off-campus agencies require pre-payment in full. Therefore, NO refunds can be made of the tuition or lab fees for such courses.

Courses requiring professional liability insurance require the purchase of such insurance from off-campus agencies demanding pre-payment in full; therefore, NO refund can be made for the professional liability insurance charge.

For such programs as the State Guaranteed Loan and the State Monetary Awards, cash refund of credit balances will not be made until funds are received from the agency in question and the required procedures are completed.

Other policies
1. Enrollment shall be considered as signifying knowledge of all conditions, rules and regulations and shall be deemed as acceptance thereof.

2. The University shall not be responsible for any damage or loss of personal property from any cause whatsoever.

3. Bills for University services or monetary sanctions such as library fines, residence hall fines, parking fines or extra student health charges must be paid in full 10 days prior to final examinations for the semester.

4. Students are not entitled to receive recommendations, degrees, honors, grades or transcripts of credit until all bills are paid and National Direct/Defense Student loans and Perkins loans are in current status.

5. In the event of default in the payment of any amount due, and if the account is placed in the hands of an agency or attorney for collection or legal action, the student agrees to pay an additional charge equal to the cost of collection including agency and attorney fees and court costs.

Benedictine Central
Benedictine Central is a service center which assists students in accessing and understanding information about the University’s academic programs and services, registration, payment and transcript processes and the acquisition of financial aid.

The center offers the traditional services provided through the Registrar, Financial Aid and Student Accounts in an innovative and convenient one-stop location. Each Benedictine Central representative can provide information and printed materials regarding academic transcripts, verification of enrollment and statements of account. Administrators are available for private consultation with students to discuss progress toward degree completion, special financial arrangements and financial aid packages.
University College was created as a separate division within Benedictine University to best serve the needs of adult and returning students who are 22 years of age and older.

The educational programs

Our adult programs were developed to provide an environment that supports adults in taking responsibility for their own learning and which values and uses the experience which an adult brings to the classroom. Rooted in the idea of responsible learning, the adult programs offer flexible scheduling, accelerated program options and credit for life learning. This model is built on the assumption that adults can engage in guided independent study outside the classroom. The classroom experience focuses on the integration of theory and practice and emphasizes application, analysis and synthesis of information through collaborative and cooperative learning.

How to apply

1. Submit a completed application form and nonrefundable, one-time application fee of $30.
2. Have official transcripts sent directly from each college or university attended to the attention of University College.
3. In some cases, a personal interview with an admissions counselor may be necessary. Call University College at (630) 829-6200 to set up an appointment.

Degree programs offered in a standard format:

Information about these programs can be found in the appropriate program section of this catalog.

Bachelor of Arts
- Business and Economics
- Information Systems
- Organizational Leadership
- Psychology

Bachelor of Business Administration
- Accounting
- Health Administration
- Management and Organizational Behavior

Bachelor of Science
- Computer Science
- Information Systems
- Nursing (Degree Completion)

Cohort programs

Benedictine University offers three degrees in an accelerated, cohort format: an associate of arts in business administration, a bachelor of arts in management and a master’s of business administration.

In a cohort format, a group of students takes each prescribed class in the degree program together, from start to finish. Each four-hour class meets one night a week — and the same night of the week — for the duration of the program.

Students within each cohort also form study groups to complete class assignments and enrich their learning experiences. Study groups must meet four hours per week.

Other adult programs and services

Admissions

Degree-seeking adult students must submit a completed application, a nonrefundable, one-time $30 application fee and official transcripts from all previously attended institutions of higher education to University College. Some programs have special admissions standards. A personal interview may be required prior to acceptance.

Admission as an adult student-at-large requires no application.

Advising

Our programs are designed for working adults. Students in these programs are highly self-directed with multiple demands on their time. Consequently, advising is designed to meet these needs. Often, all that is needed is a phone call to your advisor or the University College staff.

Identification Cards

Students must obtain a picture ID from the public safety office.

Parking permits

Registration cards for parking permits may be completed in the public safety office. Parking permits must be displayed when parking on campus. Tickets will be issued to vehicles that are illegally parked.

Refunds

Refunds for withdrawal will be made after a withdrawal form has been submitted to University College. The date of notification will be used to determine the amount of tuition credited to your account. See the refund policy for more information.

Registration

You may register for multiple modules and courses or for one at a time. This can be done in person or by fax with Univeristy College. A confirmation of your registration and bill will be sent to you. We encourage you to register early as courses reach capacity quickly.
Graduation

Applications for graduation are available in Benedictine Central or in the course schedule on the Web at www.ben.edu/adultsched. You must apply for graduation; it is not an automatic procedure. There is a graduation fee. December graduation applications are due the prior February. May graduation applications are due the prior September. August graduation applications are due the prior December.

Liberal arts core requirements

1. Successful completion of the skills courses RHET-S101, S102, S110 and MATH-S105 or S110 with a “C” or better.
2. Successful completion of two natural science courses (at least six semester hours from at least two of the areas of math/computer science, physical sciences, and life sciences); three arts and humanities courses (from at least two of the areas of literature and foreign languages, fine arts, history, philosophy and religious studies); three courses from the social sciences (from at least two of the areas of business/economics, anthropology/political science and psychology/sociology).
3. Successful completion of two Cultural Heritage (HUMN) courses at the University. One of these Cultural Heritage courses may also count for one of the arts and humanities OR for one of the social sciences requirements described in number 2 above. (A student is exempt from one cultural heritage course if he/she transfers in with more than 75 hours.)

Residency

Adult program students admitted through University College must:

1. Complete at least the last 30 credit hours of their undergraduate degree through coursework at Benedictine University as a degree status student and
2. Complete at least 12 credit hours of coursework at the 200-level or above in their major field at Benedictine University.

Tuition

For information, call (630) 829-6200, e-mail Benedictine University at univc@ben.edu or find us on the Web at www.ben.edu.
Benedictine University provides a comprehensive program to promote the self-development of each student. The holistic concept of personal growth is premised on current student development theory and the assumption that responsible students desire to become more complete emotionally, intellectually, physically and spiritually. A variety of programs, services and activities are available to meet the personal needs of students as they pursue their academic and social objectives. Similarly, a range of co-curricular activities provide a complementary avenue for individual development. Students are strongly encouraged to make use of these support services and activities in their quest for education, personal growth and well being.

The Dean of Student Affairs serves as the chief student advocate. An advocacy and referral service is provided to students who may need assistance with personal and academic problems or concerns. If you have a problem or concern and don’t know where to go, stop by the office in the Krasa Center or call for an appointment at (630) 829-6124.

Orientation Program
The Orientation Program is designed to help new students integrate into the life of Benedictine University and to develop a sense of belonging to the University community. This program, designed for the whole family, describes what students will experience at Benedictine. In general, the purpose of orientation is to:
- Provide the opportunity to assess academic readiness for the curriculum;
- Acquire basic college survival skills;
- Begin life and career planning;
- Socially interact with peers;
- Meet key people at Benedictine University; and
- Understand the Benedictine heritage and the mission of the University.

Residence Life
Benedictine maintains and operates residence halls as an integral part of academic life. Educational experiences are not solely contained in the classroom, laboratory or library. The residence halls and associated residence life activities provide an opportunity for combining academic life with social and spiritual development. Daily living with others encourages the development of a cooperative attitude, respect for individual rights, a sense of group responsibility and an understanding and appreciation of differences. The University operates three residence halls for approximately 450 undergraduate men and women. Our facilities accommodate two students in each room.

All halls are under the direct supervision of the residence hall staff. The hall staff attempts to maintain an environment helpful to the academic, social and personal development of resident students, and is trained to be of help in all aspects of campus life. Hall and room assignments are made each spring through a room selection procedure. This allows upper-division students to select their own rooms and roommates. Entering freshman and transfer students are assigned rooms by the admissions and residence life staff.

Student Activities
Many opportunities exist for students to participate in a variety of activities including more than 30 social, cultural and academic organizations, student publications, music programs and volunteer action programs. New clubs and organizations may be formed with only eight members and a constitution. The director of student activities coordinates all clubs and organizations.

Student Government Association (SGA)
All full-time undergraduate Benedictine students who have paid a student activity fee are members of the SGA. The purpose of the SGA is to represent student opinion to other students, faculty and administration; resolve common student issues and concerns; achieve common purposes within the University and civic life and to participate with the administration in the formulation and execution of policies. A branch of the SGA, the programming board, actively pursues its responsibility to sponsor programs, projects, lectures and events that reflect vested interests of the clubs and organizations.

Student Health Service
The Student Health Service is dedicated to the wellness of the campus community. The staff provides professional and friendly health care, while assisting each student in developing the skills necessary to cope with university life in a healthy, informed and responsible manner. Minor illnesses and injuries are treated by registered nurses. After an assessment, more complicated problems are referred to the University physician, your family doctor or a local specialist. Personal counseling is available to assist individuals and promote healthy growth and development in the life of the student. All counseling services are available on an appointment basis. No concern is too big or small, and students are encouraged to seek assistance early.

Varsity and intramural sports/activities
Most major sports are offered on either a varsity or intramural level. Intercollegiate varsity sports for men include football, cross country, soccer, basketball, swimming and diving, baseball, golf and track. The women’s varsity program includes cross country, tennis, volleyball, basketball, swimming, diving, track, soccer, softball, cheerleading and the dance team. Many of these sports and others are included in an active intramural program for men and women.
University Ministry

University Ministry is an integral part of student development and campus life. Programming and activities find their inspiration in two pastoral letters issued by the National Conference of Catholic Bishops: “Sons and Daughters of the Light” (1996) and “Empowered by the Spirit: Campus Ministry Faces the Future” (1985). As a Roman Catholic and Benedictine Institution, the University’s students, faculty, administration and staff seek to follow the challenges put forth in both these documents for the Church to be present in a special way “to all who are involved in higher education.” The University community recognizes that spiritual values are fundamental to well-integrated women and men.

The involvement of Benedictines in education at all levels goes back to its founder, St. Benedict, who makes provisions in his Rule for the education of youth. Looking back over a 1500-year tradition of education, history bears out the fact that Benedictines have conducted or sponsored educational programs that serve every part of the lives of human persons including their intellectual and spiritual growth. University Ministry, following this tradition, interacts with all parts of the academic and student life programs to complete the total educational experience by promoting the spiritual values articulated in the Institution’s mission statement.

The University’s founders, the Benedictine monks of St. Procopius Abbey, have had in their history a strong dedication to ecumenism and interreligious dialogue. University Ministry activities are thus open to persons of all faiths. Opportunities are offered that support a variety of spiritual expressions. The pastoral letter “Empowered by the Spirit” challenges the campus community to be a credible sign of unity and a living reminder of the essential interdependence and solidarity of all people.

The overall goal of University Ministry is to call all people on the campus to minister to each other as members of a caring community. Many opportunities are offered that help integrate spiritual principles into everyday living and demonstrate to the world sound examples of servant leadership. At the same time, programs of service to others provide unique challenges as people make important decisions about their vocations, relationships and careers. Through the volunteer program activities and outreach to the less fortunate and poor, all are challenged to reflect upon their roles as members of the world community.

The primary areas of activity are liturgy, spiritual formation, outreach and developmental/educational programs. As a Catholic university, the worship program celebrates the Eucharist on Sundays and on specified days during the week. Special services, which hope to include all on the campus, are announced each month. People also gather to pray the Liturgy of the Hours, to participate in periods of Eucharistic Adoration and to share in private devotions such as the “Scriptural Rosary.”

Spiritual formation includes education in Christian living by preparing individuals to enter the Catholic faith through the Rite of Christian Initiation of Adults (R.C.I.A.) and the completion of Christian initiation through the Sacrament of Confirmation. Prayer groups meet within a supportive environment, and Bible study along with the Fellowship of Christian Athletes help answer many of life’s spiritual questions.

Outreach programs place an emphasis on service to the greater community, for example, visiting with Senior Citizens, offering retreat programs to incarcerated teens and helping with programs for the homeless. A number of tutoring programs bring collegians to a variety of schools and also bring the school children to the campus to demonstrate the need for sound preparations in academic life.

Spiritual retreats are held periodically throughout the year. A driving force in all programs is the point of mutual ministering within a supportive and hospitable atmosphere. All on the Benedictine University campus are encouraged to identify their gifts and use these for the good of others. Ministry is recognized primarily as the process of enabling, facilitating and empowering all to use their gifts fully and in this way build a strong community on the campus.

University Ministry is located on the first floor of the Krasa Student Center, east of the bookstore. St. Benedict Chapel, available for public worship and private prayer, is located in Benedictine Hall, first floor, south hallway.
The purpose of the following academic requirements, regulations and policies of Benedictine University is twofold:

1. To establish and secure an academic standard for all students that determines the value and quality of the bachelor’s degree for all graduates; and

2. To protect both the student’s and the University’s interests by assuring maximum accuracy in all academic records.

Advisors are provided to assist in planning students’ academic programs. They are not authorized to change established policy of the University. The final responsibility for satisfying University and major requirements rests with the student.

The academic goals of Benedictine University are addressed in the liberal arts core curriculum requirements and in the requirements of the major. Through the major, students engage in an in-depth study of a particular discipline. In the core, students explore a broad body of knowledge. The combined requirements of the core curriculum and of the major are designed to equip students with the knowledge and skills appropriate for college graduates.

What makes our curriculum distinctive is what it draws from the resources of the Catholic and Benedictine traditions. These provide a particular vision of the individual in community, a vision which respects and promotes personal freedom and social harmony, with an understanding of the means necessary to secure both.

The long-term aim of the liberal arts core and the major is to prepare students for a lifetime of continued learning, rewarding careers, and active and responsible citizenship.

Through the core curriculum students will:
1. Demonstrate an effective level of cognitive, communicative and research skills;
2. Achieve a college level of computational skills and an ability to understand and interpret numerical data;
3. Acquire a knowledge of the history and heritage of western civilization to include: a) the contributions of religious faith and philosophical thought to understanding the individual in community; b) the relationship of the individual to society: membership and participation in groups and institutions; c) scientific literacy through a knowledge of the history, the methods and the impact of science on the individual, society and the environment; d) artistic and literary heritage;
4. Develop an understanding of global society: cultural diversity, mutual relationships, interdependence of peoples and nations;
5. Apply liberal learning in problem solving contexts as preparation for active participation in society; and
6. Make informed ethical decisions that promote personal integrity, the legitimate rights and aspirations of individuals and groups, and the common good.
Majors and degrees
Students may earn the following degrees by choosing a major program (see box on prior page).

The University offers professional programs approved by the State of Illinois in teacher education in the following areas: biology, business/marketing/management, chemistry, elementary education, English, mathematics, music education, physics, social science, Spanish and special education.

In addition, pre-professional education is available in dentistry, engineering, law, medicine, nursing, occupational therapy, optometry, pharmacy, physical therapy, podiatry and veterinary medicine.

Degree status
Degree status is the recognition accorded a student who is formally admitted through the admissions process described in the section, “Admission to Benedictine University.” Any student who does not have degree status is designated a student-at-large. A student may receive only one undergraduate degree from Benedictine University but other majors for which requirements have been completed may be listed on the transcript.

Student-at-Large (SAL)
A student-at-large is either a full- or part-time student who does not have degree status. The SAL is taking courses for his or her own enrichment and is not working toward a degree. Interested persons may apply with the Academic Resource Center. All academic policies and institutional regulations apply to the SAL, except that the student is not identified with any class year. The SAL may later request admission to degree status through the formal admission process. Admission and acceptance of credits completed is subject to the discretionary approval of the University.

Courses taken as an SAL ordinarily do not count toward the residency requirement if the SAL student is later admitted to degree status. A SAL credit may fulfill other graduation requirements, with the approval of the program chair. Regardless of status, all courses taken for credit will become part of the student’s official record at Benedictine University. The graduation requirements a student must meet are those in effect at the time of admission to degree status, which may be different from those in effect during the SAL period. SAL status is ordinarily not available to students denied regular admission to Benedictine, those who have recently been dropped by the University for poor scholarship, or those who have been dismissed from the last institution of attendance within the previous 12 months.

Future Scholars program
As “Future Scholars,” superior high school students may take regular University courses, prior to their graduation from high school, and receive a special scholarship. Courses are available during the regular school year and the summer session. Credits earned will be posted on an Benedictine University transcript and will apply toward a degree at Benedictine or may be transferred to another college. Students will normally be limited to one course per semester and must maintain a “C” average to have the scholarship renewed.

Second Major program
This program is designed for people who already have a degree in one area and would like to gain expertise in another of our more than three dozen majors. The primary benefit of this program is that your courses focus on the requirements of the major, allowing you to concentrate on courses that will be most beneficial to you at this time. The entrance requirement is a bachelor’s degree from an accredited four-year university. You will receive a certificate upon completion.

Summer session
These sessions are offered to regular students and residents of the community. The University offers a broad range of courses during the 10-week summer session.

Graduation requirements
1. Liberal arts core requirements:
   a. Skills requirements:
      Unless a student can demonstrate proficiency, he/she must complete 12 credit hours in Basic Skills. The Basic Skills courses and the ordinary methods of demonstrating proficiency are as follows:
      A student must receive a “C” or better in each of these courses to meet this requirement.
      2) Basic Speech Communication: RHET-S110 Proficiency: by passing HNRS-191 or by examination.
      3) Quantitative Skills: MATH-S105, S108 or S110 Proficiency: by earning CLEP credit in College Algebra; by placement above MATH- S105, S108 or S110 on the Math Placement Test; by passing MATH-111, 115, 170, or any 200- or 300-level math course.

   b. First Year Seminar:
      HUMN-101..........................3 credit hours
      This seminar introduces first year students to
the academic community through readings and discussion based on the theme “person in community.” Readings will be mainly from contemporary authors. In this seminar students will also further develop the skills of critical thinking and writing.

c. **Cultural Heritage Series**...........9 credit hours
This interdisciplinary series consists of four courses covering successive periods in history:
- HUMN-220: The Mediterranean World
- HUMN-230: The Baptism of Europe
- HUMN-240: Converging Hemispheres
- HUMN-250: The Contemporary World

The courses highlight the origins and development of western civilization, including both the way other cultures have influenced the west and how they have been impacted by it. Drawing upon the resources of the Catholic and Benedictine traditions, the overall approach is historical, with various components of human thought and expression emphasized throughout the series, including religion, philosophy, art, music, literature, social institutions and approach to nature. Because they are organized in chronological sequence, the courses should be taken in order.

The Cultural Heritage courses are described in this Catalog under the HUMN course descriptions. Courses required to meet state or national accreditation requirements may supersede institutional policies as approved by the Registrar.

d. **Core Electives:**
- **Arts and Humanities**.............12 credit hours
  One course each from the specified courses in Fine Arts/ Music, Literature/ Foreign Language Literature, Philosophy and Religious Studies. Core elective courses are labeled with a “C” in the Catalog and in the Course Schedule.

- **Natural Sciences**.................9 credit hours
  At least three credit hours must be taken from the specified courses in Physical Sciences and at least three credit hours from the specified courses in Life Sciences. Core elective courses are labeled with a “C” in the Catalog and in the Course Schedule.

- **Social Sciences**....................9 credit hours
  3 credit hours in Psychology or Sociology
  3 credit hours in Economics or Business
  3 credit hours in either Anthropology or Political Science. Core elective courses are labeled with a “C” in the Catalog and in the Course Schedule.

Courses required to meet state or national accreditation requirements may supersede institutional policies as approved by the Registrar.

**Note:** Transfer, Degree Completion and Adult Program students see below for exceptions to the above requirements.

2. **A student must earn 120 credit hours to qualify for graduation and must maintain a “C” average (2.00) in all Benedictine University coursework.**
   - **Courses with a number below 100 do not count toward the 120 credit hours required for graduation.**
   - **University-level courses completed to fulfill a condition of admission count toward the 120 hour graduation requirement, but do not satisfy University Core requirements.**

3. a. **A student must select a major field of study** before completing 60 credit hours, and must complete the requirements set forth in the catalog under the heading for the selected major. Only courses in which a student has received a “C” or better may be applied to the major requirement.

b. A major field of study requires at least 36 credit hours, of which a minimum of 24 credit hours must be completed at the 200-level or above, of which at least nine credit hours must be at the 300-level or above.

c. Students are encouraged to supplement their major and core programs with appropriate **minors.** The minor can be used to round out a program of study by complementing the required major. For example, a student who selects a major in a technical or professional area might select a minor in the liberal arts to gain additional analytical and communication skills and vice versa.

d. A minor consists of at least 21 and no more than 30 credit hours of courses completed from the specified list for the minor program. At least 12 credit hours at the 200-level or above, including at least three credit hours at Benedictine at the 300-level, must also be completed. Only courses in which a student has received a grade of “C” or better may be applied to the minor. Any credit hours completed for a minor may be used to...
fulfill core or major requirements. Successfully completed minors are designated on the transcript following graduation.

e. A concentration is a grouping of courses within a student’s major. This grouping consists of at least 12 semester hours of required or recommended courses designed to focus on a particular aspect of a major, and/or to focus on a particular career opportunity for graduates of that major.

4. At least 55 of the 120 credit hours for graduation must be completed at a four-year regionally accredited college and at least 30 of the final 45 credit hours must be completed at Benedictine University including at least 12 credit hours at the 200-level or above in the major. Courses completed at Benedictine prior to formal admission to degree status normally may not be used to fulfill this academic residency requirement. Such credit may fulfill other graduation requirements with the approval of the department and division chairpersons.

Note: Students who qualify for the Degree Completion Program and the Adult Program are exempted from the 45 credit hour academic residency requirement. See Degree Completion Program.

5. A maximum of 30 credit hours earned through any one or combination of external credit programs may be applied with the approval of the University toward the 120 credit hours required for the bachelor’s degree. These credits will not normally satisfy the academic residency requirement. Applications may be obtained in Benedictine Central.

a. The Advanced Placement Program — ETS tests are offered to high school sophomores, juniors or seniors once a year and the scores are sent to Benedictine. Students who score three, four or five are given credit in the appropriate course area.

b. CLEP Tests — CLEP is an acronym for the College Level Examination Program which gives students the opportunity to show that they have the knowledge necessary to gain course credit without actually taking the course. CLEP credits are not acceptable as transfer credits from other institutions, but evidence of CLEP scores will be evaluated for credit toward the Benedictine University degree. The applicant must submit a copy of the grade report sent by Educational Testing Service or a reasonable facsimile of the same. CLEP tests should be taken in the freshman or sophomore year. Students may not receive CLEP credit in a subject area in which they have completed course work. CLEP credit in major courses must be approved in advance by the department chair.

c. Work/Life Experience Credit — Work/Life experience credit represents attainment through work or other non-academic experiences, of the same degree of competence in a subject (of at least a “C” level) that University undergraduates obtain in the classroom. Application for life experience credit must be for a course specifically described in the University Catalog.

d. ACT PEP Test — PEP is an acronym for the Proficiency Examination Program. At Benedictine, PEP allows BS nursing students to be examined in the three nursing areas of Maternal and Child Nursing, Psychiatric/Mental Health Nursing, and Adult Nursing. Successful completion of all tests results in 24 credit hours. These 24 hours are not considered external credit and therefore do not count toward the 30 credit hour limit.

c. Other External Credit — Benedictine University allows students to apply, toward the 120 credit hours required for the bachelor’s degree, acceptable hours which have been earned through military experience and/or courses.

6. A student may apply internship credit towards graduation credit as follows: Humanities, 12 hours; Business Programs, 12 hours; International Business & Economics, 12 hours; Political Science, 12 hours; Health Care, 3 hours; Nutrition, 12 hours; Sociology/Psychology, 6 hours; Computer Science, 12 hours; Mathematics, 12 hours; Biology, 12 hours.

7. Waivers of University or program requirements may be made for sound cause acceptable to the University when extenuating circumstances arise. Three graduation requirements which are never waived are the 120 credit hour minimum, the minimum grade point average of 2.00, and the minimum credit hour residency. The student begins a request for a waiver by seeking the approval of his/her academic advisor. The number of additional approvals depends on the nature of the waiver.

8. A student must earn the recommendation of the faculty of his or her major program for graduation. Normally this recommendation is based upon fulfilling the program requirements, including a comprehensive examination or other integrating experience.

9. One must be in good standing and have settled all financial accounts with the University to qualify for graduation.
Credits to be transferred from other institutions are evaluated on the basis of their equivalent at Benedictine University. This determination is made by the coordinator of transfer credit evaluation and the appropriate program director upon receipt of application and official transcripts. Transfer grades are not counted in the cumulative grade point average earned at Benedictine University.

Liberal Arts Core Requirements for Transfer Students:
1. Transfer students with more than 20 transferable hours:

   RHET-S101, S102, S110 or equivalent, or proficiency; MATH-S105 or S108, or S110 or proficiency; three natural science courses with at least one from life sciences and one from physical sciences, for a total of at least nine semester hours; four arts and humanities courses for a total of at least 12 semester hours with at least one but no more than two from FNAR/MUSI, and at least one but no more than two from LITR/FRLG LITR, PHIL, RELS, the remaining two courses are to be chosen from COMM, FNAR, MUSI, FRLG, HIST, LITR, PHIL, RELS; three courses from the social sciences from at least two different disciplines. Equivalent transfer courses, if taken prior to admission, may meet these requirements. Any course taken to fulfill these requirements after admission to Benedictine must be a core elective course (labeled with a “C” in the Catalog and in the Course Schedule) or a designated history course (labeled with an “R” in the Catalog and in the Course Schedule). (No further restrictions apply to the above courses.)

Two of the Cultural Heritage courses must be taken at Benedictine University, of which one must be HUMN-250: The Contemporary World. One of the Cultural Heritage courses may count for one of the arts and humanities requirements (other than the FNAR/MUSI requirement), or for one of the social science requirements.

2. Transfer Students with 20 or fewer transferable hours or the equivalent of less than one full semester of transferable work will be responsible for taking or transferring all of the courses described in the Benedictine University Core Curriculum. The First Year Seminar and the Cultural Heritage courses must be taken at Benedictine.

Degree Completion and Adult Programs
The University may make selective exceptions to the normal academic residency requirement of 45 semester hours for adults who are eligible for the Degree Completion or Adult Programs. Degree Completion and Adult Program students must:

1. Satisfy general entrance requirements;

2. Complete at least the last 30 credit hours of their undergraduate degree through coursework at Benedictine University as a degree status student; and

3. Complete at least 12 credit hours of coursework at the 200-level or above in their major field at Benedictine University.

Degree Completion and Adult Program students may receive credit and/or waiver of course requirements through examination and experiential learning assessment, but these credits will not normally be part of the final 30 credit hours.

Liberal Arts Core Requirements for Degree Completion and Adult Program Students

1. Successful completion of the skills courses RHET-S101, S102, S110 and MATH-S105 or S110.

2. Successful completion of two natural science courses (at least six semester hours from at least two of the areas of math/computer science, physical sciences and life sciences); three arts and humanities courses (from at least two of the areas of communications, literature, foreign languages, fine arts, history, philosophy and religious studies); three courses from the social sciences (from at least two of the areas of business, economics, anthropology, political science, psychology and sociology). Any course taken to fulfill these requirements after admission to Benedictine must be a core elective course (labeled with a “C” in the Catalog and in the Course Schedule), or a designated history course (labeled with an “R” in the Catalog and in the Course Schedule).

3. Cultural Heritage Courses:
   a) For Degree Completion Students and Adult Program students with 75 transferable hours, completion of the HUMN-250: The Contemporary World course, to be taken at Benedictine University. This course may count for one of the arts and humanities OR for one of the social sciences requirements described in 2 above.

   b) For Adult Program Students with fewer than 75 transferable hours, two Cultural Heritage courses must be taken at Benedictine University, of which one must be HUMN-250: The Contemporary World. One of these courses may also count for one of the arts and humanities OR for one of the social sciences requirements described in 2 above.
Second Major program
This program is designed for persons who already have a degree in one area and would like to gain expertise in another major. The courses focus on the requirements in the new major.

Second Major Program students must:

1. Submit an official transcript indicating completion of a bachelor’s degree, from an institution which was an accredited four year college, in a major different from the new one being sought;

2. Select one of the University’s major programs and complete all requirements for that major as listed in the catalog which is in effect at the time of admission to the program. (If a student enters the program the first semester after graduation from Benedictine University, then the requirements in effect will be those in the catalog of the original term of entry);

3. Enroll for at least one course in the major each semester, or have a valid Leave of Absence form on file; and

4. Ordinarily complete all work on the Second Major within seven years of admission to the program.

Life experience credit, transfer and CLEP exam credit (see Registrar) may be counted toward the program requirements, if appropriate, as determined by each department. However, at least 12 hours of 200/300-level classroom courses must be completed at Benedictine University.

Applicability of courses taken as Student-At-Large prior to admission to the Second Major Program will be determined upon admission to the program.

Courses taken in the Second Major Program are applicable to a second bachelor’s degree for graduates of other colleges. Those courses will also be counted toward the second degree’s residency requirement.

Upon completion of the program a notation on the transcript will be made that all requirements for a second major have been met. A certificate will also be awarded. Application for this program should be made to the University College.

Student classification
The classification of students is determined at the beginning of each semester according to the number of credit hours completed, as follows:

- Freshmen.................................Less than 30 credit hours
- Sophomores..............................30 to 59 credit hours
- Juniors......................................60 to 89 credit hours
- Seniors......................................90 or more credit hours

Since students progress toward the completion of degree requirements at different rates, the classification will not necessarily coincide with a student’s class year.

Course loads
A full-time student is registered for a minimum of 12 credit hours. The normal course load is 15 credit hours per semester. No student may register for more than 18 hours of credit per semester without the permission of the faculty advisor. (An additional tuition fee is required of those students registering for more than 18 hours.)

Class registration and withdrawal
Credit is given by the University only for those courses in which a student is properly registered. Students are responsible for their own academic programs and for meeting the requirements of their major programs. It is recommended that each student meet with his/her faculty advisor for counseling at least once each semester. No student will be registered without the faculty advisor’s signature.

Approval to withdraw from a course or to change registration in any way must be received by Benedictine Central. Not attending class does not constitute a legitimate withdrawal. A student may withdraw from a course before completion of two-thirds of the course by filing the proper form with Benedictine Central. For reasons of a compelling personal nature, a student may request a course withdrawal after the completion of two-thirds of the course. A written statement from the student, including supporting documentation, must be submitted to the Registrar to justify this late course withdrawal.

Repetition of courses
With the specific prior approval of the advisor, a student may normally repeat a Benedictine University course in which he or she previously enrolled. Repetition and attainment of a grade of “C” or better shall be required if the student received a grade of “D” or “F” and wishes to apply the course credits to his or her major or minor; or the student may desire to repeat the course for a higher grade.

In an authorized repetition of a course, the student will not receive additional credit hours if he or she already earned credit hours in the course. The original grade will remain on the transcript, but only the more recent grade will be used in computing the grade point average. However, for an accurate account of the
student’s academic history, all attempts in the same course will appear on the academic record. Only courses repeated at Benedictine University can be considered for authorized repetitions.

Grades and reports

The student’s final grade is determined by the instructor. The system of grading is as follows (quality points are in parenthesis):

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Quality Points</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
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<tr>
<td>B</td>
<td>Good</td>
<td>(3.00)</td>
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<tr>
<td>C</td>
<td>Satisfactory</td>
<td>(2.00)</td>
</tr>
<tr>
<td>D</td>
<td>Passing</td>
<td>(1.00)</td>
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<tr>
<td>F</td>
<td>Failure</td>
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</tr>
<tr>
<td>W</td>
<td>Withdrawal*</td>
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</tr>
<tr>
<td>P</td>
<td>Pass*</td>
<td></td>
</tr>
<tr>
<td>X</td>
<td>Deferred*</td>
<td></td>
</tr>
</tbody>
</table>

*Note: The grades are not calculated in academic G.P.A.

Academic grade reports for all students are issued at the end of each grading period. A change of grade is permitted only for clerical errors. Grade appeals must be initiated before the end of one semester after the course in question has been completed. The final grade is recorded on the permanent record.

A course is considered to be successfully completed if a grade of “A,” “B” or “C” is achieved. The grade point average used for all purposes at Benedictine University, including graduation honors, the Dean’s List, and the Dean’s Recognition List is based only upon courses taken at Benedictine University.

A grade of “I” may be requested by a student for a course in which he or she is doing satisfactory work, but, for illness or other circumstances beyond the student’s control, as determined by the instructor, the required work cannot be completed by the end of the semester. To qualify for the grade, a student must have satisfactory academic standing, be doing at least “C” work in the class, and submit a written request with a plan for completion approved by the instructor stating the reason for the delay in completing the work. Arrangements for this “I” grade must be made prior to the final examination. One may not receive an “Incomplete” in a semester in which he or she is already on academic probation.

An “I” is a temporary grade. Failure to complete the course work and obtain a final grade within 180 days from the end of the term in which the “I” was received will result in the “I” automatically becoming an “F” grade.

A grade of “W” is recorded to indicate that a student has withdrawn from a course. The student may continue to attend the class (without credit) to the end of the term, except for labs, with the instructor’s approval.

Students are invited to enrich their programs by auditing courses with the permission of the instructor and registrar. Auditors are entitled to participate in class activities to the extent the instructor permits. No attendance or achievement records are kept for auditors, and no entry is made on the permanent record. A student may change from credit to audit or audit to credit only during the first week of class. Audited courses are not available for later credit or proficiency by examination. If a course has stated enrollment limits, students taking the course for credit will be enrolled before students auditing the course.

Quality point system

Final grades in each course are converted to quality points according to the following schedule: A grade of “A” in a course is converted to four quality points for each credit hour. Thus in a three credit hour course, an “A” is worth 12 quality points; a grade of “B” is worth three quality points per credit hour; a grade of “C” is worth two quality points per credit hour; a grade of “D” is worth one quality point per credit hour; other grades receive no quality points. The quality point or grade point average is computed by dividing the total number of quality points earned by the total number of credit hours attempted.

Dean’s List and Dean’s Recognition List

The Dean’s List is computed and published once each semester. To qualify, a student must be enrolled full-time and must have at least a 3.5 semester average with a grade of at least “C” in each course and must not have received any “I” or “X” grades.

The Dean’s Recognition List is also computed and published once each semester. To qualify, a student must be enrolled for a minimum of three semester hours and must have at least a 3.5 semester average with a grade of at least “C” in each course and must not have received any “I” or “X” grades.

*Note: The Dean’s Recognition List is intended for students who are not enrolled full time.

Student academic standing

Satisfactory academic standing for all students is a 2.00 cumulative grade point average (G.P.A.) as determined at the end of each semester (or other designated grading period). Students who do not achieve satisfactory academic standing will be placed on academic probation or dismissed for poor scholarship.

Probation and dismissal

Students are required to maintain satisfactory academic standing during their university careers. If a student fails to achieve satisfactory academic standing at the end of a semester (a cumulative G.P.A. of 2.00), that student will either be placed on academic probation during the following semester (if the term G.P.A. was at least 1.00), or will be dismissed for poor scholarship (if the term G.P.A. was below 1.00). If a student fails to achieve satisfactory academic standing at the end of the probationary period, the student is dismissed from enrollment because of poor scholarship.
Any student dismissed for poor scholarship may submit an appeal to the Committee on Academic Standing seeking a one semester reinstatement. Criteria that the Committee on Academic Standing will consider include:

- Current semester grade point average (G.P.A.)
- Cumulative G.P.A.
- Likelihood that the student is capable of achieving “satisfactory academic standing” before graduation
- Recommendation from the Dean of Students
- Student’s explanation for prior G.P.A. and plan to remedy the situation.

In the event that the Committee on Academic Standing is unable to approve the appeal for extension of the probationary period, the student’s enrollment will be terminated for poor scholarship. Such a student may be readmitted at a later time for enrollment, provided evidence is presented which in the judgement of the University indicates that there is improved potential for academic success. The period of dismissal will be for a minimum of two academic semesters. Academic semesters are fall or spring semesters and do not include summer school or interim sessions.

All probation and dismissal policies apply in the same way to each part-time and full-time student.

**Academic Amnesty Policy**

Students who have left the University with a cumulative grade point average less than 2.00 may have the option to reenter under the academic amnesty policy.

The conditions for readmission under amnesty include:

1. An absence of at least five years from the last term in attendance and
2. Approval by the Admissions Committee which will require an interview and a written personal history. Intervening transfer course work must be at least at the 2.00 G.P.A. level.

The implications of readmission under academic amnesty are:

1. The new Benedictine University cumulative grade point average will be calculated based only on courses taken subsequent to re-entry. All courses taken and grades earned previously will appear as a separate entity on the transcript;
2. Academic probation will be a condition of admission;
3. “Re-entry Under Amnesty” will appear in the Remarks section of the transcript;
4. Amnesty may be used only once by a student;
5. Students must earn a minimum of 30 semester hours after re-entry to be eligible for graduation;
6. Graduation honors eligibility will be based on grades after re-entry amnesty; and
7. The Catalog of reentry will be followed for graduation requirements.

**Withdrawal from the University**

A student who wishes to withdraw from the University during the semester begins by contacting the Academic Resource Center for the appropriate form. The student who plans to return within two full academic years should complete the leave of absence form. (See the Student Leave of Absence section.) The student who does not intend to return to Benedictine University must complete the withdrawal form. An exit interview is required as part of the withdrawal process.

If the student has not applied for a leave of absence and later decides to return, application must be made through the admissions office. The student’s record will be re-evaluated and the student is responsible for completing all new graduation requirements according to the University Catalog in effect at the time of readmission.

The amount of financial credit for withdrawal from all courses during the semester is determined by the date the completed form(s) is/are returned to Benedictine Central. (See General Refund Information.)

Students receiving financial aid of any kind must also consult Benedictine Central.

**Student leave of absence**

Any full- or part-time student in satisfactory academic standing who must interrupt a degree program may apply to the Academic Resource Center for a leave of absence for two full academic years or four consecutive semesters (not including summer terms). The student’s files will remain active both in Benedictine Central and with the faculty advisor for the period of time requested. At the end of the leave of absence period, the student must notify the registrar and/or faculty advisor of his or her intention to register. (Application through the admissions office is not required.) The student on leave may take advantage of early registration along with regularly enrolled students.

A student on leave does not qualify for special monetary loans or grants or other special arrangements which presuppose the status of a regular student.

**Application for graduation**

Students must apply to the registrar for graduation by the following dates: by December for August graduation; by February for December graduation; by September for May graduation. See current academic calendar for specific deadline dates.

**Graduation honors**

Graduation honors are awarded to students who have achieved cumulative grade point averages for Benedictine University course work as follows:

- 3.90 — summa cum laude
- 3.75 — magna cum laude
- 3.50 — cum laude
Eligibility for the above graduation honors is contingent upon completion of at least 55 undergraduate credit hours (not including external credit) at Benedictine. Graduation honors are awarded to students who earn 30-54 undergraduate hours at Benedictine University as follows: 3.50 - with honors

**Student records and disclosures**

Benedictine University maintains an educational record for each student who is or has been enrolled at the University. In accordance with the Family Educational Rights and Privacy Act of 1974, as amended (hereafter “Act”), the following student rights are covered by the Act and accorded to all eligible Benedictine University students:

1. The right to inspect and review information contained in the student’s educational records.

2. The right to request amendment of the contents of the student’s educational records if believed to be inaccurate, misleading or otherwise in violation of the student’s privacy or other rights.

3. The right to prevent disclosure without consent, with certain exceptions, of personally identifiable information from the student’s educational records.

4. The right to secure a copy of the University’s policy.

5. The right to file complaints with the U.S. Department of Education concerning alleged failures by Benedictine University to comply with the provisions of the Act.

Each of these rights, with any limitations or exceptions, is explained in the University’s policy statement, a copy of which may be obtained in Benedictine Central.

The University may provide directory information in accordance with the provisions of the Act without the written consent of an eligible student unless it is requested in writing that such information not be disclosed (see below). The items listed below are designated as directory information and may be released for any student for any purpose at the discretion of Benedictine University unless a written request for non-disclosure is on file:

- **Category I:** Name, address, telephone number, dates of attendance and class.
- **Category II:** Previous institution(s) attended, major field of study, awards, honors and degree(s) conferred.
- **Category III:** Past and present participation in officially recognized sports and activities, physical factors of athletes (height and weight) and date and place of birth.

Current eligible students may prohibit general disclosure of this directory information by notifying the registrar in writing, within 10 calendar days after the first scheduled class day of each fall term. The University will honor the request for one academic year only; therefore, the student must file the request on an annual basis. The student should carefully consider the consequences of any decision to withhold any category of directory information. Regardless of the effect upon a student, Benedictine University assumes no liability that may arise out of its compliance with a request that such information be withheld. It will be assumed that the failure on the part of a student to request the withholding of directory information indicates the student’s consent to disclosure.

**University Promotional Photos**

Benedictine University and its representatives on occasion, take photographs for the University’s use in print and electronic publications. This serves as public notice of the University’s intent to do so and as a release to the University giving permission to use such images as it deems fit.

If you should object to the use of your photograph, you have the right to withhold its release by contacting the Public Relations office at (630) 829-6090.

**Educational Records: Disciplinary and Counseling**

Information from student disciplinary or counseling files is considered a confidential, educational record and is not available to unauthorized persons on campus. To comply with federal law, as well as for reasons of confidentiality, disciplinary records/files may not be released to anyone off-campus unless there is legal compulsion or in cases where the safety of persons or property is involved. A student’s disciplinary record/file may only be reviewed by the student within the confines of the Benedictine University campus and the guidelines designated by the appropriate university administrator. Only the student and authorized persons may have access to such records.

The University is not obligated under the Family Educational Rights and Privacy Act (Buckley Amendment) to reproduce a student’s disciplinary records/files. The University is obligated to take all reasonable steps to insure that the confidentiality of student educational records is maintained.

Any questions concerning the student’s rights and responsibilities under the Family Educational Rights and Privacy Act should be referred to Benedictine Central.

**Student Right-To-Know Act**

In accordance with the Student Right-To-Know Act, the graduation/completion rate of new entry full-time freshmen into Benedictine University is available through the Office of Institutional Research.
The Academic Resource Center (ARC) assists students in matters related to academic study and career development, monitors academic progress and provides educational services to the University community. Its mission is to facilitate a student’s transition to Benedictine University, to offer the resources and support necessary for academic success, and to promote the student’s role in preparing for the workforce or further education. The ARC fulfills its mission through its three service centers: the Office of Learning Assistance and Advising, the Office of Career Services and the Office of Educational Services.

Office of Learning Assistance and Advising
The Office of Learning Assistance and Advising supports students in their transition to academic life at Benedictine University. Learning Specialists and educational coaches help students with writing, reading, mathematics and study skills. Special programs such as disability support services address the diverse needs of students. Academic advising offers students guidance in program planning. The nationally recognized Freshman Advising Program (FAP) assigns all freshmen to specially prepared faculty known as freshman advisors who work with the student from Freshman Orientation throughout the first year of study, and the director of advising counsels students-at-large, transfer students and students requesting withdrawal or leave-of-absence.

Office of Career Services
The Office of Career Services assists current undergraduate and graduate students and alumni. The purpose of this office is to help individuals to develop, evaluate, initiate and implement career and life plans. Because career planning is a process, it should be fostered over the entire life span. The Office of Career Services provides support in a variety of ways in order to meet the needs of all students and alumni.

Office of Educational Services
The Office of Educational Services provides a variety of academic services to students. These include preparation of transfer credit guidelines as well as evaluations of transfer and testing credit; publication of final examination schedules; grade reports; processing of student academic petitions; certification of eligibility for NCAA athletic participation; academic program audits, and certification of students’ eligibility for graduation.

Library services
The primary mission of the Benedictine University Library located in the Joseph and Bess Kindlon Hall of Learning is to provide library resources and services to support the academic programs of Benedictine University. The collection includes approximately 170,000 print volumes, audio visual materials, government documents and numerous online resources. The library subscribes to 560 journals in print format and provides access to online services with full text articles for approximately 4,200 additional journal titles. Online resources including the catalog of library holdings, periodical indexing/abstracting services, selected reference services and full text journals can be accessed both within the library and on the campus network.

Technology services
Computer labs and individual PC’s are available for student use in classroom, lab and library buildings. Twenty four-hour access to PC labs is available in the Krasa Center and in the traditional residence halls. All University computers are Windows-based systems, and all connect to the internet via a high-speed LAN. The University also provides computer-equipped classrooms, a video conferencing/distance education room and satellite downlink facilities. All residence facilities include internet connections in each residence unit.

The Information Technology Office provides Help Desk services to students, faculty and staff. As a Benedictine University technology user, you are subject to the Acceptable Use Policy for Benedictine Technology Resources. You are responsible for familiarizing yourself with this policy. The complete policy is available in the Office of Information Technology and at: www.ben.edu/pages/aboutBenedictine/D7/accuse.html.
The International Center is committed to offering students the opportunity to study in as many areas of the world as possible. During Academic Year 1999/2000, the International Center sponsored nine study abroad programs in seven countries. Students may choose from programs that last a month, a semester or a year. Benedictine’s Study Abroad Programs provide students with the opportunity:

- To take classes not offered on Benedictine’s home campus;
- To increase your understanding of other cultures and to gain insight into your own;
- To form friendships with faculty, students and families in the host country;
- To improve foreign language skills in a living laboratory;
- To live in the international community;
- To have a foreign country as your classroom;
- To participate in a life-changing experience.

To live in another culture is to experience difference first-hand. Study abroad is about learning from such an experience. Many students refer to their educational experience in another country as the highlight of their college life.

Study abroad requires careful planning and long lead-time. The International Center provides students with information about the “particulars” of planning a study abroad experience. The International Center provides pre-departure orientation, advising in the areas of financial aid, academics and program selection. Scholarship information is also available in the International Center library.

Benedictine offers several term-length and short-term study abroad programs. Programs offered in Academic Year 1999/2000 included:

- Chuo University, Japan
- Copenhagen School of Business, Copenhagen
- Fachhochschule Kiel Dual Degree Program, Germany
- Instituto Tecnologico y de Estudios Superiores de Monterrey, Mexico
- Kyung Hee University, Korea
- Madrid, Spain Short-Term Summer Study Abroad Program
- Nagoya Gakuin University, Japan
- Strasbourg, France Short-Term Summer Study Abroad Program
- Universidad de Monterrey, Mexico

Program-specific information is available in the International Center, located in Benedictine Hall, or by e-mail at intcenter@ben.edu. To reach the International Center by phone, dial (630) 829.6342.
International Student Services

Definition of International Student

International Students require an F-1 visa for full-time study in the United States. International Students studying full or part-time on other visas such as F-2, G 1-5, H1-4, J1-2, L1 -2, M1-2, NATO 1-6, O1-2, P 1-4, Q, R1-2, TN, TD

Services

The International Center assists students with adjustment to Benedictine University and to the United States. The International Center supports the international student body by providing quality support services that include immigration advising, administrative support services, logistical support services, orientation programs and social/cultural programming.

Helpful Information for International Student Applicants

Student Visas

A visa is a stamp in your passport issued by a U.S. embassy or consulate office permitting non-U.S. citizens to enter the United States. An international student planning to study in the United States (except a Canadian National) must apply for a F-1 Student Visa or J-1 Exchange Visitor Student Visa in order to gain entry to the U.S. Currently, Benedictine University is only authorized to issue I-20’s for the F-1 student visa. A visa indicates the type of immigration status you will hold upon entry to the U.S., the date until which you may enter the United States and the number of entries you may make before you must apply for a new visa stamp. The length of validity of your visa does not affect how long you are allowed to stay in the United States. The length of stay is determined by the date on your form I-94.

Benedictine University is authorized to issue The Certificate of Eligibility, Form I-20 A-B, which enables individuals to apply for the F-1 student visa at their local consulate or embassy. The I-20 is issued after acceptance to university. The responsibility for immigration status and a valid passport is the student’s.

Test of English as a Foreign Language (TOEFL)

All students must demonstrate proficiency in English Language as a term of admission to the University. This may be evidenced by:

1. Providing official documentation indicating a score of 550 or above on the paper version of the Test of English as a Foreign Language (TOEFL) or 213 or above on the computer version;

2. Providing an original transcript from a U.S. high school, where the student has graduated and has completed two years of study without ESL instruction;

3. Completion of two years of full-time study at a university where the language of instruction is English; and

4. Formal assessment provided by the Intensive English Language Studies Program at Benedictine University.

The TOEFL/TWE Bulletin of Information and Registration Form can be obtained at one of the following:

1. U.S. Embassies and Consular Offices
2. Fulbright Commissions
3. Bi-national Centers and
4. Private organizations such as the Institute of International Education and AMIDEAST.

The TOEFL Information Bulletin is available in the International Center. There are several testing centers in the Chicago area.

Campus Tours

Campus tours and campus maps are available in the admissions office. Campus tours begin in the admissions office located in Benedictine Hall Room 109. Tours last approximately one hour. The tour schedule is as follows: Monday–Thursday, 9:00 a.m., 11:30 a.m., 1:00 p.m. and 4:00 p.m., Fridays, 1:00 p.m. and 4:00 p.m., Saturdays, 9:30 a.m. and 10:30 a.m.. You should make a reservation for a campus tour; there is no fee. The phone number for the admissions office is (630) 829-6300.

Housing for International Students

Undergraduate, unmarried international students may live in residence halls located on the University’s campus. The Residence Life office may be reached at (630) 829-6630. Founders’ Woods Apartment Complex, located within walking distance of campus is available for undergraduate, undergraduate and married international students. Founders’ Woods Apartment Complex is operated and owned by a private management company. More information is available directly from Founders’ Woods at (630) 829-6436 or by e-mail at founderswoods@ben.edu.

Medical Insurance Requirement

Benedictine University requires that all students carry medical insurance as a term of enrollment. Students must show proof of insurance before registering for classes. Currently, the International Center refers students to a private insurer that specializes in international student coverage. Information is available in the International Center.
Undergraduate programs for traditional and non-traditional students are offered through two colleges and one school.

### College of Arts and Sciences

*John Mickus, Ph.D., Dean*

**Arts, Humanities, Natural Sciences and Social Sciences Programs**

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<tr>
<th>Program</th>
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<td>Arts Administration</td>
<td>Major</td>
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<td>Biochemistry</td>
<td>Major and minor has Secondary teacher certification in biology</td>
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<tr>
<td>Biology</td>
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<tr>
<td>Clinical Laboratory Science</td>
<td>Major</td>
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<tr>
<td>Science</td>
<td>Major and minor; Pre-engineering transfer program; combined liberal arts-engineering degree</td>
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<tr>
<td>Economics</td>
<td>Major and minor; Secondary teacher certification in chemistry</td>
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<tr>
<td>Engineering Programs</td>
<td>Major in Spanish; minors in French and Spanish; Secondary teacher certification in Spanish</td>
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<tr>
<td>English Language and Literature</td>
<td>Minor</td>
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<tr>
<td>Nursing</td>
<td>Major and minor; Concentrations: chemistry, chemical business and marketing, and forensic chemistry; Secondary teacher certification in chemistry</td>
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<tr>
<td>Molecular Biology</td>
<td>Major</td>
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Organizational Leadership
Philosophy
Physics

Political Science
Psychology
Religious Studies
Sociology

Studio Art
Social Science

• Major
• Major and minor;
  Concentration: pre-law
• Major and minor;
  Concentrations: physics
  and engineering
  physics;
  Secondary teacher
certification in physics
• Major and minor;
  Concentrations: pre-legal
  and international affairs
• Major and minor
• Minor only
• Major and minor;
  Concentrations:
  sociology, social work,
  and criminal justice
• Major
• Major
  Concentrations:
  economics; history;
  sociology/anthropology;
  political science;
  psychology;
  Secondary teacher
certification in
  social science

College of Business,
Technology, and
Professional Programs

John Cicero, Ph.D., Dean

Business, Technology and
Management Programs

Accounting
Business and Economics

• Major and minor
• Major and minor;
  Secondary
teacher
certification in
  business/
  marketing/
  management
• Major and minor
• Major and minor
• Major and minor
• Major
• Major and minor
• Major and minor
• Major
• Major and minor

Communication Arts
Computer Science
Finance
Health Administration
Information Systems
Management and
Organizational Behavior
Marketing
Writing and Publishing
School of Education
Kathleen Jack, Ed.D., Acting Dean

School of Education Programs

Elementary Education
- Major; Teacher certification; Approvals to teach in special education programs (learning disabilities, social/emotional disorders)

Music Education
- Instrumental and vocal; Teacher certification (K-12)

Secondary Education
- Minor; Teacher certification in biology, business/ marketing/management, chemistry, English, mathematics, physics, social science, and Spanish. (See individual programs.)

Special Education
- Major and minor; Teacher certification (K-12); Approvals to teach in early childhood special education

University College
Donna DeSpain, M.S., Dean

University College Programs

Adult undergraduate course offerings are organized and grouped under University College in two formats:

Accelerated format:
- Accounting • Major
- Business and Economics • Major
- Computer Science • Major
- Health Administration • Major
- Information Systems • Major
- Management and Organizational Behavior • Major
- Nursing • Major
- Organizational Leadership • Major
- Psychology • Major

Accelerated cohort format:
- Business Administration • Major
- Management • Major

Benedictine University also offers programs at the graduate degree level.

For more information:
contact University College at (630) 829-6200.

Suggested programs of study are available for each degree program. Those students who wish to follow another program should consult their faculty advisors or program directors. The course descriptions are based upon reasonable projections of faculty availability and appropriate curriculum considerations. The matters described are subject to change based upon changes in circumstances upon which these projections were based and as deemed necessary by the University to fulfill its role and mission.