

# Visiting Student Registration Form

Summer 2009

\*Current students are encouraged to register online.  
If you need assistance, please call (630) 829-6500.

Birth Date		M/F		Current College							
First Name		MI	Last Name		Status			FR	SO	JR	SR
Permanent Address						Summer Address (if different than permanent)					
Address						Address					
City		State		Zip		City		State		Zip	
Area Code		Home Phone				Area Code		Phone			
Cell Phone Number						Current E-mail Address					
CLASS NBR (eg. 5421)	SUBJECT (eg. CHEM)	CAT NO (eg. 113)	SECT	COURSE TITLE			CRED HRS	AUDIT <small>(if credit not desired)</small>	DAYS		TIME
Advisor Signature (optional)						Tuition Due (\$720 X Credit Hours)			Total Amount Due (Tuition Due + Lab Fees + Technology Fees)		
NOTE: It is the responsibility of the visiting student to verify that courses will be accepted by his/her home institution.											

**FAX OR SUBMIT COMPLETED FORM TO:**

Student Success Center  
5700 College Road  
Lisle, IL 60532-0900  
Phone: (630) 829-6515; FAX: (630) 829-6188  
Email: jmiller@ben.edu

LAST ATTENDED BENEDICTINE      Fall \_\_\_\_\_ Spr \_\_\_\_\_ Sum \_\_\_\_\_      Never Attended Benedictine University \_\_\_\_\_

**Financial Arrangements:**

Payment is accepted by cash, personal check or by Discover, Visa or MasterCard. Payment can be made by walk-in at Ben Central, mail to Benedictine University, 5700 College Road, Lisle, IL 60532, telephone at (630) 829-6500 or online at www.ben.edu/mybenu. Payment in full is due by the beginning of each session.\*

\* Payments received after seven calendar days from the first class meeting will incur a \$100 late fee. The University reserves the right to withhold transcripts and will not accept future registrations until arrangements for payment in full have been made.

For the value received, I promise to pay to the order of Benedictine University \$695 per credit hour plus lab fees and technology fees as listed above. I further acknowledge that I am financially responsible for these charges in the event of withdrawal from classes as outlined in the current course schedule.

DATE: \_\_\_\_\_ SIGNED: \_\_\_\_\_