

# INTERNATIONAL STUDENTS ADMISSION REQUIREMENT

## General Information

- Application fees

Fees	Amount	Timetable
Application fee (non-refundable)	\$40	
Regular In-house Evaluation fee	\$100	15-20 business days
Rush In-house evaluation fee	+\$75	7-business days

- ✓ All payments are payable to Benedictine University and please submit your payment information to China Institute ([chinainstitute@ben.edu](mailto:chinainstitute@ben.edu)) with your name (both in pinyin and Chinese).
- ✓ Payment must be made in U.S. dollars by money order, certified check, or Credit Card. A bank fee will be charged for any returned checks. We cannot accept bank drafts or cash. All fees are subject to change without notice.
- ✓ Evaluation can only be initiated after the receipt of all required documents and information.

- English Language Proficiency

Students who meet all admission requirements except the English language proficiency requirement are considered for admission to the degree program with the requirement that the students must enroll in the **BENEDICTINE ABRAHAM LINCOLN ENGLISH LANGUAGE INSTITUTE** and satisfy the English Language requirement before the start of the degree program.

## Undergraduate Admissions

- Application Deadlines

Application Deadlines	Academic Terms
<b>October 1</b>	Spring Semester
<b>March 6</b>	Summer Semester
<b>June 6</b>	Fall Semester

- Undergraduate Admission Requirements

- 1) China Institute Undergraduate Degree Program Application along with \$40 non-refundable application fee
- 2) Photocopy of student's passport
- 3) Official diplomas/certificates from high school/colleges previously attended
- 4) Official transcripts from high school and college (if applicable) accompanied by English translations along with \$100 non-refundable credential evaluation report

fee. Transcript must be issued by the school with official seal and submitted in sealed envelope.

- 5) Personal Statement stating educational and career goals
- 6) Two letters of reference from professors, school officials or employers (Link to: [http://www.ben.edu/admissions/graduate/letter\\_of\\_reference.pdf](http://www.ben.edu/admissions/graduate/letter_of_reference.pdf))
- 7) Demonstration of English Language Proficiency by submitting one of the following test scores: TOEFL scores: 500 PBT, 173 CBT, 61IBT. IELTS scores: 5.5
- 8) Certificate of Finances: [Confidential Financial Statement of Support](#) and recent Bank Statement
- 9) International Student Health Form completed by physician showing immunization history.
- 10) Proof of student health insurance (All international students must either purchase University Student Health Insurance or prove that they have coverage equal to or greater than the University policy. This form can be submitted before arrival)
- 11) [Housing preference form](#) (All undergraduate students are required to live on campus)

## Graduate Admissions

- Graduate Semester Deadlines

Application Deadlines	Academic Terms
<b>October 1</b>	Spring Semester
<b>March 6</b>	Summer Semester
<b>June 6</b>	Fall Semester

- Graduate Quarter Deadlines

Application Deadlines	Academic Terms
<b>October 1</b>	Winter Quarter (January)
<b>December 6</b>	Spring Quarter (March)
<b>March 6</b>	Summer Quarter (June)
<b>July 1</b>	Fall Quarter (October)

- Graduate Admission Requirements

- 1) China Institute Graduate Application for Admission along with \$40 non-refundable application fee
- 2) Photocopy of student's passport
- 3) Official diplomas from all colleges/universities previously attended

- 4) Official transcripts from all colleges and universities accompanied by English translations along with \$100 non-refundable credential evaluation report fee.  
*Transcript must be issued by the school with official seal and submitted in sealed envelope.*
- 5) Two [letters of reference](#) from professors, school officials or employers (link to:
- 6) Personal Statement of Career and Educational Goals
- 7) Resume
- 8) Demonstration of English Language Proficiency by submitting one of the following test scores: TOEFL scores: 500 PBT, 173 CBT, 61IBT. IELTS scores: 5.5
- 9) [Confidential Financial Statement of Support](#) with recent official bank statements, letter of sponsorship or other supporting documents
- 10) International Student Health Form completed by physician showing immunization history.
- 11) Proof of student health insurance (All international students must either purchase University Student Health Insurance or prove that they have coverage equal to or greater than the University policy)
- 12) [Housing preference form](#) (if on campus housing is not guaranteed. Students who wish to live off campus can e-mail [intcenter@ben.edu](mailto:intcenter@ben.edu) for off campus living options.)

#### **Important Information:**

- Mail your application to the China Institute:  
**Benedictine University China Institute**  
5700 College Road  
Lisle, IL 60532  
U.S.A.
- Please read "[Five Steps to Benedictine](#)"
  - ✓ A Step by Step process on how to becoming a Benedictine student.