Consortium Agreement Checklist

The student must complete the following procedures for this Consortium Agreement to be valid at Benedictine University (Benedictine University is the Home School).

☐ 1. The student must be degree seeking at Benedictine University and enrolled at Host school (other school) to have a valid consortium agreement.

☐ 2. Undergraduate students must obtain pre-approval for the courses to be taken at the Host school from the Office of the Registrar and submit a copy of the Approval of Transfer Courses form to the Office of Financial Aid. Graduate students must have their academic program advisor give course pre-approvals to the Office of Financial Aid.

☐ 3. The student must submit a copy of the registration for the transferable hours from the Host School to the Financial Aid Office.

☐ 4. A Consortium Agreement form must be submitted for every term requested by the student.
CONSORTIUM AGREEMENT

Student Section: to be completed by student

Student’s Name ___________________________________________________________

Social Security No. _________________________________________________________

Student’s Signature _______________________________________________________

Student ID No. ____________________________________________________________

Host School (not BenU) _______________________________________________________

Host School Section: to be completed by Host school official

Term: 

- Summer 2016
- Fall 2016
- Winter 2017
- Spring 2017
- Summer 2017

Course Title(s) & Code(s): ____________________________________________________

Number of Credit Hours: _______ □ Quarter □ Semester
(Must be transferable to Benedictine University)

Term Dates: ___________________ to ___________________

Host School Cost of Attendance:

$_____________ Tuition and fees
$_____________ Room and Board
$_____________ Transportation
$_____________ Books
$_____________ Miscellaneous
$_____________ Other (please, explain ________________________ )

$_________________ Total Estimated Budget

Certification:

The Financial Aid Office at the Host School agrees not to process aid for the above student during the term dates indicated above.

Signature of host school Official __________________________ Title __________________ Date ___________

The Financial Aid Office at Benedictine University agrees to process aid and provides payment to the student for use while studying at the Host School.

Signature of Benedictine Official __________________________ Title __________________ Date ___________