

**Benedictine University
MSNW Field Experience
Student Evaluation**

This form will be used for student self-evaluation (formative) and site preceptor evaluation (summative) of the student.

Student's Name (print): _____ Date of Evaluation: _____

Site Name and City: _____

Site Preceptor's Name (print): _____

To the Site Preceptor: It is very important that the student receive formal feedback during their field experience. This form serves as a mechanism by which the Director of the M.S. in Nutrition and Wellness can assess how the student is progressing through their experiences. If at any time you have concerns regarding a student's performance, do not hesitate to contact the Director immediately. It is required that the Site Preceptor or their designee(s) evaluate the student. Thank you for your support.

Attendance
Number of days absent _____
Number of times tardy _____

General Appearance
Acceptable _____
Not Acceptable _____

Directions: Write the number in the blank space that best describes your judgment of the student's performance for that category. The rating should be a comparison of current performance as it relates to performance level needed as an entry level position. Students are REQUIRED to supply narrative input in all self-evaluations.

<i>Superior</i> <i>(Distinguished)</i> 4	<i>Above Average</i> <i>(Outstanding)</i> 3	<i>Average</i> <i>(Satisfactory)</i> 2	<i>Below Average</i> <i>(Needs Improvement)</i> 1	<i>Unsatisfactory</i> <i>(Unacceptable)</i> 0
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1. _____ **Planning for assignments.** (establishes goals and objectives, accepts responsibilities, anticipates unexpected developments, formulates plans that achieve desired result, organized, manages time efficiently)
COMMENTS:

2. _____ **Decision Making** (ability to recognize problems, ability to make sound decisions under stress, consistently exercises good judgment, looks at problems objectively.)
COMMENTS:

3. _____ **Job Knowledge** (possesses amount of knowledge necessary to complete stated objectives, accuracy, observation to detail)
COMMENTS:

<i>Superior</i> (Distinguished) 4	<i>Above Average</i> (Outstanding) 3	<i>Average</i> (Satisfactory) 2	<i>Below Average</i> (Needs Improvement) 1	<i>Unsatisfactory</i> (Unacceptable) 0
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4. _____ **Dependability** (follows through with assignments, promptness)
COMMENTS:
5. _____ **Initiative** (ability to act promptly, willingness to take independent action, consistency in attaining goals).
COMMENTS:
6. _____ **Resourcefulness** (ability to readily determine alternative courses or plans of action in event of change, inventive, clever, creative).
COMMENTS:
7. _____ **Adaptability** (flexibility, attitude response to new assignments and change).
COMMENTS:
8. _____ **Industriousness** (diligence, effort)
COMMENTS:
9. _____ **Enthusiasm**
COMMENTS:
10. _____ **Interpersonal Skills** (ability to submit ideas and receive acceptance, tactful, considerate, cooperative, accepts criticism, sense of humor, professional manner).
COMMENTS:
11. _____ **Verbal Communication** (quality of oral presentation, ability to actively participate in discussions and meetings, ability to listen)
COMMENTS:
12. _____ **Written Communication** (quality of reports, ability to use written correspondence effectively, what types of techniques are used?)
COMMENTS:

Site Preceptor's Signature: _____ Date: _____

Student's Signature: _____ Date: _____

M.S. in Nutrition and Wellness Director's Signature: _____