

**Benedictine University  
Dietetic Internship  
Dietetic Intern Evaluation**

*This form will be used for dietetic intern self-evaluation (formative) and site preceptor evaluation (summative) of the dietetic intern.*

Dietetic Intern's Name (print): \_\_\_\_\_ Date of Evaluation: \_\_\_\_\_

Site Name and City: \_\_\_\_\_

Site Preceptor's Name (print): \_\_\_\_\_

To the Site Preceptor: It is very important that the Dietetic Intern receive formal feedback during their internship. This form serves as a mechanism by which the Dietetic Internship Director can assess how the Dietetic Intern is progressing through their experiences. If at any time you have concerns regarding an intern's performance, do not hesitate to contact the Dietetic Internship Director immediately. It is required that the Site Preceptor or their designee(s) evaluate the student. Thank you for your support.

Attendance  
Number of days absent \_\_\_\_\_  
Number of times tardy \_\_\_\_\_

General Appearance  
Acceptable \_\_\_\_\_  
Not Acceptable \_\_\_\_\_

Directions: Write the number in the blank space that best describes your judgment of the intern's performance for that category. The rating should be a comparison of current performance as it relates to performance level needed as an entry level dietitian. Dietetic Interns are REQUIRED to supply narrative input in all self-evaluations.

<b><i>Superior</i></b> <i>(Distinguished)</i> <b>4</b>	<b><i>Above Average</i></b> <i>(Outstanding)</i> <b>3</b>	<b><i>Average</i></b> <i>(Satisfactory)</i> <b>2</b>	<b><i>Below Average</i></b> <i>(Needs Improvement)</i> <b>1</b>	<b><i>Unsatisfactory</i></b> <i>(Unacceptable)</i> <b>0</b>
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1. \_\_\_\_\_ **Planning for assignments.** (establishes goals and objectives, accepts responsibilities, anticipates unexpected developments, formulates plans that achieve desired result, organized, manages time efficiently)  
COMMENTS:

2. \_\_\_\_\_ **Decision Making** (ability to recognize problems, ability to make sound decisions under stress, consistently exercises good judgment, looks at problems objectively.)  
COMMENTS:

3. \_\_\_\_\_ **Job Knowledge** (possesses amount of knowledge necessary to complete stated objectives, accuracy, observation to detail)  
COMMENTS:

<i>Superior</i> (Distinguished) 4	<i>Above Average</i> (Outstanding) 3	<i>Average</i> (Satisfactory) 2	<i>Below Average</i> (Needs Improvement) 1	<i>Unsatisfactory</i> (Unacceptable) 0
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4. \_\_\_\_\_ **Dependability** (follows through with assignments, promptness)  
COMMENTS:
5. \_\_\_\_\_ **Initiative** (ability to act promptly, willingness to take independent action, consistency in attaining goals).  
COMMENTS:
6. \_\_\_\_\_ **Resourcefulness** (ability to readily determine alternative courses or plans of action in event of change, inventive, clever, creative).  
COMMENTS:
7. \_\_\_\_\_ **Adaptability** (flexibility, attitude response to new assignments and change).  
COMMENTS:
8. \_\_\_\_\_ **Industriousness** (diligence, effort)  
COMMENTS:
9. \_\_\_\_\_ **Enthusiasm**  
COMMENTS:
10. \_\_\_\_\_ **Interpersonal Skills** (ability to submit ideas and receive acceptance, tactful, considerate, cooperative, accepts criticism, sense of humor, professional manner).  
COMMENTS:
11. \_\_\_\_\_ **Verbal Communication** (quality of oral presentation, ability to actively participate in discussions and meetings, ability to listen)  
COMMENTS:
12. \_\_\_\_\_ **Written Communication** (quality of reports, ability to use written correspondence effectively, what types of techniques are used?)  
COMMENTS:

Site Preceptor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Benedictine University's Dietetic Internship Director's Signature: \_\_\_\_\_