

Housing Cancellation Form

I, _____, was assigned to room/apartment _____ in _____ Hall. I would like to inform you that I will be canceling my housing contract for the _____ academic year for the following reason: _____

_____.

I understand that there will be a \$250.00 cancellation fee for Founders' Woods Apartment Complex cancellations and a \$100.00 cancellation fee for Jaeger, Ondrak or Neuzil Hall cancellations, as well as the potential for partial payment on my housing depending on when the cancellation is announced.

My signature below indicates the cancellation of my housing contract for the _____ academic year and my understanding of all financial penalties, which may result.

Print Name

Signature

Date

ID # _____

Current Phone Number: _____