BENEDICTINE UNIVERSITY
ADULT PROGRAMS

CHECKLIST for BACHELOR of BUSINESS ADMINISTRATION in FINANCE
(2013-2014 Academic Year)

Shaded areas indicate coursework to be completed within the Learning Team

NAME:		**DATE:**
BU ID #:	**ADVISOR:**	**SEMESTER OF ENTRY:**

GRADUATION REQUIREMENT: Students must submit a total of 120 semester credit hours (with a minimum G.P.A. of 2.0 from Benedictine University courses) of which 30 semester hours, including twelve 200+ level semester credit hours in their major field, must be from Benedictine University. 55 credit hours must be completed at the baccalaureate level (4-year, regionally accredited schools).

BASIC SKILLS (12 HOURS) Grade of "C" or better required.

College	Course #	Cr.	Grade	
				Writing Colloquium (WRIT-S101)
				Research Writing (WRIT-S102)
				Basic Speech (SPCH-S110)
Satisfied by MATH-105 or 110				Finite Math (MATH-S105) **or** College Algebra (MATH-S110)

COMMON CORE (6 hours)

College	Course #	Cr.	Grade	
				HUMN-220 or 230 or 240*
				HUMN-250-WI-required for all

*Adult students take one of HUMN-220, 230, 240 or Cultural Heritage: Great Readings Seminar (recommended); plus HUMN-250.

CORE ELECTIVES

The approval of transfer courses for Core Electives is done at the point of transfer according to transfer guidelines. Adult students must satisfy their remaining core elective hours using appropriate core elective courses [labeled 'C' in the Catalog and Course Schedule]. Substitutions are not allowed after entry.

ARTS AND HUMANITIES (9 HOURS)

				Ethics✖

3 core courses from at least 2 areas of HIST; PHIL; RELS; FNAR; MUSI; LITR; FRLG
✖An ethics course must be completed. MGT-252/THEO-252 counts as a RELS/THEO core elective and as an ethics course.

NATURAL SCIENCES (6 HOURS)

				Life or Physical Science
Satisfied by MATH-115				Natural Science

At least 6 semester hours from at least two of the areas of math/computer science, physical sciences and life sciences.

SOCIAL SCIENCES (9 HOURS)

SATISFIED BY MAJOR
SATISFIED BY MAJOR
ANTH/PLSC/PSYC/SOCL

MAJOR REQUIREMENTS AND COGNATES②◈

College	Course	Cr	Gr		College	Course	Cr	Gr	
DEPARTMENT CORE (27 hours):					**FINANCE MAJOR SPECIALIZATION COURSES (18 hours):**				
		3		ACCT-111 Accounting I			3		FINA-320 Investments
		3		ACCT-112 Accounting II			3		FINA-380 Advanced Managerial Fin
		3		ECON-101 Macroeconomics			3		FINA-310 Money & Financial Markets
		3		ECON-102 Microeconomics			3		FINA prefixed course①
		3		MGT-150 Statistics I			3		Elective①
		3		MGT-251 Statistics II⑤			3		Elective①
		3		FINA-300 Managerial Finance	**DEPARTMENT COGNATES (12 hours):**				
		3		MKTG-300 Marketing			3		CMSC-180 & 181, 182, 183 or 184 or higher③
		3		MGT-300 Management			3		Ethics④
							3		MATH-105 Finite or 110 College Alg
							3		MATH-115 Business Calculus

①From ACCT-211, ACCT-212, ACCT-310, ACCT-312, ECON-202, FINA-220, MATH-370, FINA-360, FINA-370, MKTG-380, MGT-235.
②All majors must submit at least 45 credit hours [with a grade of "C" or better] + 12 credit hours cognates.
③ACCT-310 Accounting Information Systems may be substituted with advisor approval
④MGT-252/THEO-252 is recommended
⑤ BALT-301 can be used to fulfill the MGT-251 requirement.
◈In addition to HUMN-250-WI, at least one writing intensive course (indicated by a "W" in the course schedule) must be completed within the major.

8/1/13

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CREDIT GRANTED THROUGH ALTERNATIVE MECHANISMS:

NOTES:

HIGHEST LEVEL OF MATH COMPLETED [if appropriate]: _____

TOTALS:

	Hours completed	Hours Remaining
Basic Skills		
Common Core		
Arts & Humanities		
Natural Sciences		
Social Sciences		
Major	*	*
Electives	*	*
TOTAL		*

The following semester hours will be posted on your transcript:

*Please speak with your departmental advisor regarding further evaluation of major credits and remaining major requirements.

Special Notes:

1. Hours in progress are not included in the totals of this evaluation. Additional hours will be credited upon receipt of credentials.
2. We do not apply grades of "D" toward a major or Basic Skills or toward some other courses as stated in the university catalog.
3. Double credit will not be given for repeated courses.
4. Only courses taken at Benedictine University will be included in the grade point average.
5. This checklist is applicable for the major indicated. If a different major is chosen, the requirements for both the major and core will vary.
6a. To be considered for Latin graduation hours, students must complete 55 undergraduate semester hours (not including external credit) at Benedictine University.
6b. Students who complete 30 to 54 hours with a 3.5 cumulative grade point average at Benedictine University will graduate "with honors".
7. 55 semester hours at the Baccalaureate level must be completed at a four-year regionally accredited college/university.
8. Courses taken at Benedictine University may be repeated only at Benedictine University.
9. A minimum of 30 semester credit hours must be earned from coursework at Benedictine University.
10. A minimum total of 120 semester credit hours are required for graduation (with a minimum cumulative G.P.A. of 2.0 from Benedictine University) of which 30 semester hours, including twelve 200+ level semester credit hours in the major field, must be from Benedictine University.
11. Equivalent transfer courses, if taken prior to admission, may meet core requirements. Any course taken to fulfill core requirements after admission to Benedictine must be a core elective course (labeled with a "C" in the Catalog or course schedule) or an IAI core course. Substitutions are not allowed after entry. Written permission is required for current Benedictine students to transfer in courses from other schools. See your advisor.

_____ _____
Date Transfer Credit Evaluation and Articulation