

BENEDICTINE UNIVERSITY
DIETETIC INTERNSHIP
Site Preceptor Evaluation (Summative)
DIETETIC INTERN EVALUATION

This form MUST be send to the DI Director via mail. If the dietetic intern fails to follow this step, the evaluation will not be accepted by the DI director, and the dietetic intern will not be able to complete the rotation.

Dietetic Intern's Name: _____ Date: _____
 Type of Rotation: _____
 Site: _____
 Site Preceptor's Name: _____

To the Site Preceptor: It is very important that the Dietetic Intern receive formal feedback during their internship. This form serves as a mechanism by which the Dietetic Internship Director can assess how the Dietetic Intern is progressing through their experiences. If at any time you have concerns regarding an intern's performance, do not hesitate to contact the Dietetic Internship Director immediately. It is required that the Site Preceptor or their designee(s) evaluate the student. Thank you for your support.

<u>Attendance</u>	<u>General Appearance</u>
Number of days absent _____	Acceptable _____
Number of times tardy _____	Not Acceptable _____

Directions: Write the number in the blank space that best describes your judgement of the intern's performance for that category. Rating should be a comparison of current performance as it relates to performance level needed as an entry level dietitian Interns are REQUIRED to supply narrative input in all self-evaluation.

Superior (Distinguished)	Above Average (Outstanding)	Average (Satisfactory)	Below Average (Needs Improvement)	Unsatisfactory (Unacceptable)
4	3	2	1	0

1. _____ **Planning** for assignments. (established goals and objectives, accepts responsibility, anticipates unexpected developments, formulates plans that achieve desired result, organized, manages time efficiently, collaborates with others to complete work in an efficient manner)
 COMMENTS:

2. _____ **Decision Making** (ability to recognize problems, ability to make sound decisions under stress, consistently exercises good judgment, looks at problems objectively.)
 COMMENTS:

3. _____ **Job Knowledge** (possesses amount of knowledge necessary to complete stated objectives, accuracy, observation to detail)
 COMMENTS:

4. _____ **Dependability** (follows through with assignments, promptness)
 COMMENTS:

5. _____ **Initiative** (ability to act promptly, willingness to take independent action, consistency in attaining goals, proactively develops solutions to problems).
COMMENTS:

6. _____ **Resourcefulness** (ability to readily determine alternative courses or plans of action in event of change, inventive, clever, creative).
COMMENTS:

7. _____ **Adaptability** (flexibility, attitude response to new assignments and change).
COMMENTS:

8. _____ **Industriousness** (diligence, effort)
COMMENTS:

9. _____ **Enthusiasm**
COMMENTS:

10. _____ **Interpersonal Skills & Professionalism** (ability to submit ideas and receive acceptance, tactful, considerate, cooperative, accepts criticism, sense of humor, professional manner, works well with others).
COMMENTS:

11. _____ **Verbal Communication** (quality of oral presentation, ability to actively participate in discussions and meetings, ability to listen)
COMMENTS:

12. _____ **Written Communication** (quality of reports, ability to use written correspondence effectively, what types of techniques are used?)
COMMENTS:

13. _____ **Leadership** (Apply leadership principles effectively to achieve desired outcomes)
COMMENTS:

14. _____ **Ethics (complies with federal and state regulations, accreditation standards, ADA Scope of Practice Framework, Standards of Professional Performance, and Code of Ethics for the Profession of Dietetics)**

15. _____ **CRITICAL THINKING** (ability and creativity in independently gathering relevant information, can sort through information, can reason logically and impartially from gathered info, synthesizes info to make sound conclusions, able to revise conclusions when information/situations change)

Site Preceptor's Signature: _____ Date: _____
Student's Signature: _____ Date: _____

Benedictine University's Dietetic Internship Director's Signature: _____ Date: _____