

SITE VISIT NOTES

Candidate Name:

Date/Site Visit Number:

School:

Grade Level/Subject:

Using the space provided below, briefly summarize today's classroom experience.

<p>Identify the Illinois Professional Teaching Standards/Indicators targeted in today's experience.</p>	
<p>Identify the performance activities that occurred today which addressed the teaching standards identified above. Then describe what you learned by performing each performance activity.</p>	
<p>Describe the impact of the performance activities on student learning.</p>	
<p>Describe additional activities of "note" that occurred today.</p>	
<p>General comments and observations including at least one emerging question.</p>	

Site Visit Notes

Use this rubric to determine if all elements of your site visit notes are meeting expectations.

	<i>0 Missing</i>	<i>1 Unsatisfactory</i>	<i>2 Emerging</i>	<i>3 Proficient</i>	<i>4 Exemplary</i>
<i>Identify the IPTS targeted in today's experience.</i>	No IPTS were identified	Some IPTS indicators were identified, but only by number.	Some IPTS indicators were identified or all IPTS indicators were identified, but only by number.	Most IPTS indicators were identified in detail.	All IPTS indicators were identified in detail.
<i>Identify the performance activities that occurred today which addressed the teaching standards identified above. Then describe what you learned by performing each performance activity.</i>	No performance activities were identified.	Performance activities were identified, but no description of what was learned was included.	Performance activities were identified, but description of what was learned was very brief and included few details.	All performance activities were identified. Description of what was learned was detailed, but did not include specific examples from the site visit to support ideas.	All performance activities were identified. Description of what was learned was detailed and included specific examples from the site visit to support ideas.
<i>Describe the impact of the performance activities on student learning.</i>	No description was provided that related to the impact on student learning.	Some performance activities were identified and description for all does not link to the impact on student learning.	Some performance activities were identified or description for all does not link to the impact on student learning.	All performance activities were identified, but not linked to specific details. Description tells, but does not show, the impact on student learning.	All performance activities were identified and linked to specific details showing the impact on student learning.
<i>Describe additional activities of "note" that occurred today.</i>	No additional activities were included.	Additional activities were listed.	Additional activities were included and described.	Additional activities were included and described in detail.	Additional activities were included and described in detail. Activities were linked to previous or upcoming performance activities.

Site Visit Notes

Use this rubric to determine if all elements of your site visit notes are meeting expectations.
While your Site Visit Notes are not graded, they will be reviewed and discussed to make sure expectations are being met.

	<i>0 Missing</i>	<i>1 Unsatisfactory</i>	<i>2 Emerging</i>	<i>3 Proficient</i>	<i>4 Exemplary</i>
<i>General comments and observations, including at least one emerging question.</i>	No comments, observations, or emerging questions were identified.	Comments or observations were made, but were very vague. An emerging question was included, but either did not directly relate to the classroom experience or include the event(s) that prompted the question.	Comments and/or observations were made. The emerging question related directly to the classroom experience, but did not include the event(s) that prompted the question.	Comments and observations were made. Emerging question related directly to the classroom experience and included the event(s) that prompted the question.	Comments and observations were thoughtful. Emerging question related directly to the classroom experience and included the event(s) that prompted the question.
<i>Academic Language</i>	No academic language was used.	Academic language was used in a few areas and was rarely used correctly.	Academic language was used in a few areas or usage was not always correct. Usage of academic language does not show understanding of the concepts discussed.	Academic language was used in some areas of the notes. Usage was correct and shows understanding of the concepts discussed.	Academic language was used throughout the notes; usage was correct and shows understanding of the concepts discussed.
<i>Writing Style (grammar, spelling, mechanics, usage)</i>	No site visit notes were completed.	The writing shows partial or little control of grammar and conventions. Minor and major errors occur and may be distracting. Some control of basic sentence structure is evident; usage may be imprecise.	The writing shows adequate control of grammar and conventions. Minor and perhaps a few major errors occur and they may interfere with meaning. Sentence structure is adequate but may not be varied; usage is adequate.	The writing shows good control of grammar and conventions. A few minor errors occur, but they do not interfere with meaning. Sentence structure shows variation; usage is often precise.	The writing shows mastery of grammar and conventions. Very few minor errors occur. Sentence structure is varied and effective. Usage is precise throughout.

Candidate Comments:

Supervisor Comments: