

EMERGENCY PROCEDURES

EMERGENCIES: ext. 6666 or 630-829-6666
NON-EMERGENCIES: ext. 6122 or 630-829-6122

MEDICAL EMERGENCY



- Call University Police ext. 6666 or 630-829-6666
- Provide the location of incident, nature of illness or injury, number of victims and your name

FIRE



- DO NOT use elevators, use stairs
- Leave the area, pull fire alarm and close the door
- Evacuate the area and proceed to assembly area

SEVERE WEATHER



- Seek shelter immediately
- Move to lowest level in building
- Move to interior area of building
- Stay away from windows

SUSPICIOUS PERSON



- Immediately report suspicious person or behavior by calling University Police ext. 6666 or 630-829-6666

SUSPICIOUS PACKAGE



- DO NOT use cellphones, radios or electronic devices
- DO NOT handle suspicious package or other items
- From a land line, call University Police ext. 6666 or 630-829-6666

UTILITY FAILURE



- In the event of a utility failure, immediately notify Facility Operations at 630-829-6420.
- For emergencies after hours, call University Police ext. 6666 or 630-829-6666

SEXUAL MISCONDUCT



- Call the Title IX Coordinator, Dr. Tammy Sarver ext. 6473 or 630-829-6473
- Call University Police at ext. 6666 or 630-829-6666

HAZARDOUS MATERIAL



- DO NOT attempt to clean spill
- Evacuate the area and proceed to assembly area
- Call University Police ext. 6666 or 630-829-6666

ACTIVE SHOOTER

If you see or know that a person has a firearm on campus, call University Police ext. 6666 or 630-829-6666 immediately



- RUN** – If there is an accessible escape path, try to evacuate the area
- HIDE** – If evacuation is not possible, find a place to hid where the shooter is less likely to find you
- FIGHT** – As a last resort, and only when your life is in danger, attempt to disrupt and/or incapacitate the active shooter



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