How to View Your Enrollment Appointment

1. Go to the University website at [https://www.ben.edu/accountlogin.cfm](https://www.ben.edu/accountlogin.cfm) to login to MyBenU.

2. If on-campus, click on MyBenU and login using your network username and password.

3. If off-campus, click on BenUConnect and login to BenUConnect using your network user name and password. Then click on MyBenU and login using your network username and password.

4. Click on the Manage Classes tile.
5. Click **Enrollment Dates**, then select the term, then click **Continue**.

6. Your enrollment appointment start time and date will be displayed. You can register any time after that date and time to the start of the term.