To View Student Enrollment Appointment

1. Log into MyBenU. You will be on the Homepage. Click on the Classic Home tile to get to the Classic view.

2. Navigate from the Main Menu to Records and Enrollment > Term Processing > Appointments > Student Enrollment Appointment.
This will open the Student Enrollment Appointment dialog page. Using the appropriate search criteria, select the student and term of interest [be sure the Academic Institution is “BENUV”] and click on the Search button. This will open the Student Enrollment Appointment page. On this page, the Start Date and Start Time under the Enrollment Appointments header will be shown and this is the earliest date/time at which the student may register for that particular term.