To View Student’s Biographical/Demographical Information

1. Click on **Classic Home**

![Classic Home](image1)

2. Click on **Self Service > Advisor Center > My Advisees**

![Self Service](image2)
3. Select a student displayed on this page using the View Student Details link corresponding to that student OR click on the View Data for Other Students button which allows one to access all students in the system. [NOTE: If one clicks on the View Data for Other Students button, the Advisee’s Student Center search page will open where one can search using last and first name].

4. The Advisee’s Student Center search page will open where one can search using last and first name.
5. Click the **General Info** tabbed link on the top of the **Advisee Student Center** page and the **Advisee General Info** page will open.

6. Information displayed on this page include: Service Indicators, Initiated Checklists, Student Groups, Personal Data [gender and marital status], Name, Addresses, Phones, and Email Addresses.