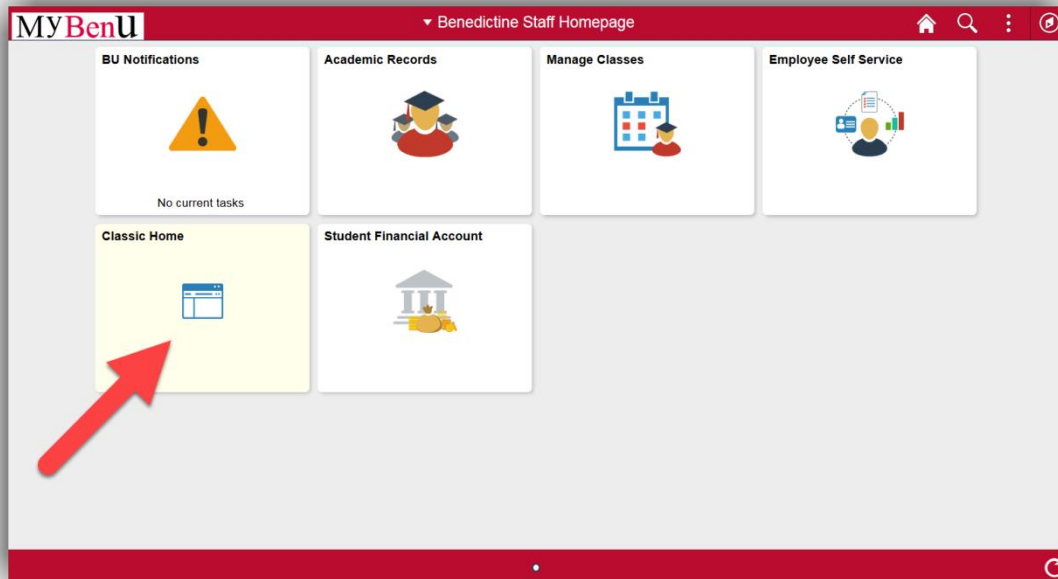


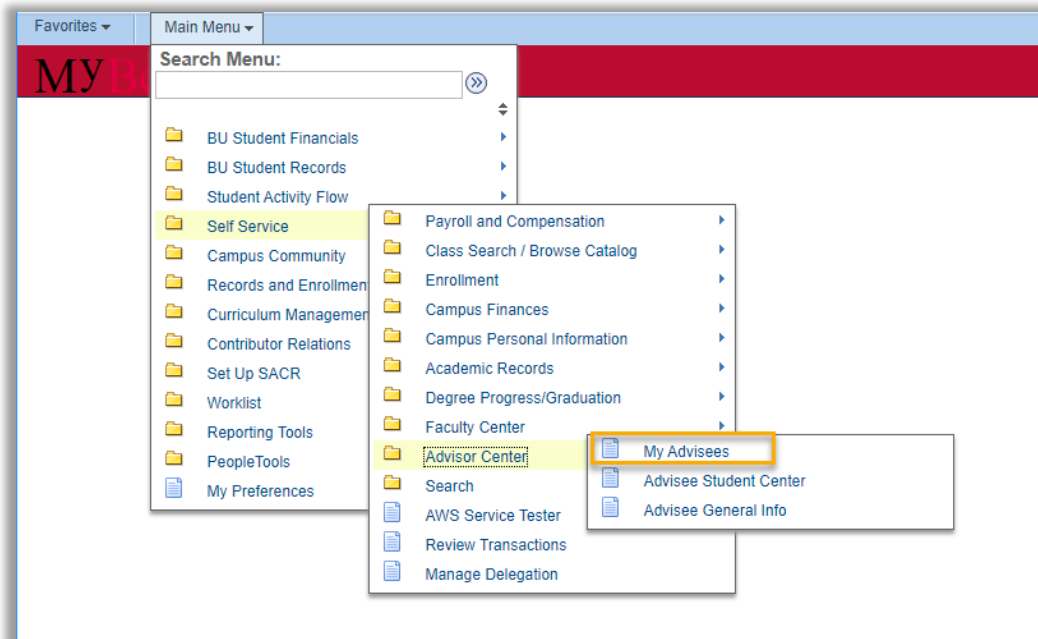
## To View a Student's Transfer Credit Report

---

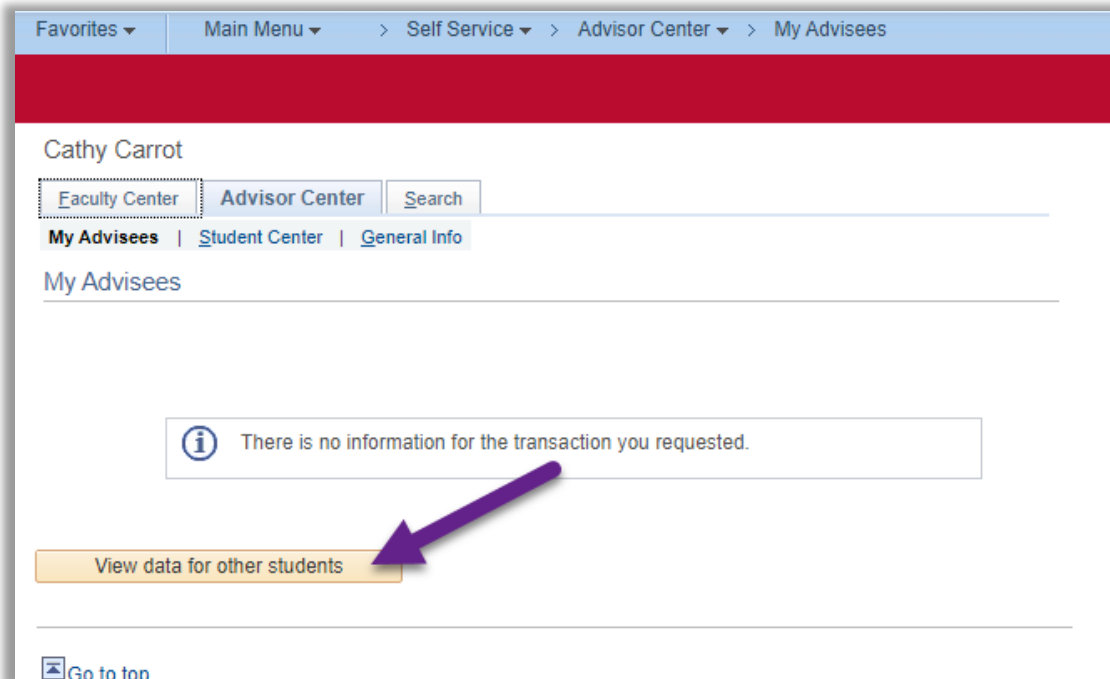
1. Click on **Classic Home**



2. Click on **Self Service > Advisor Center > My Advisees**

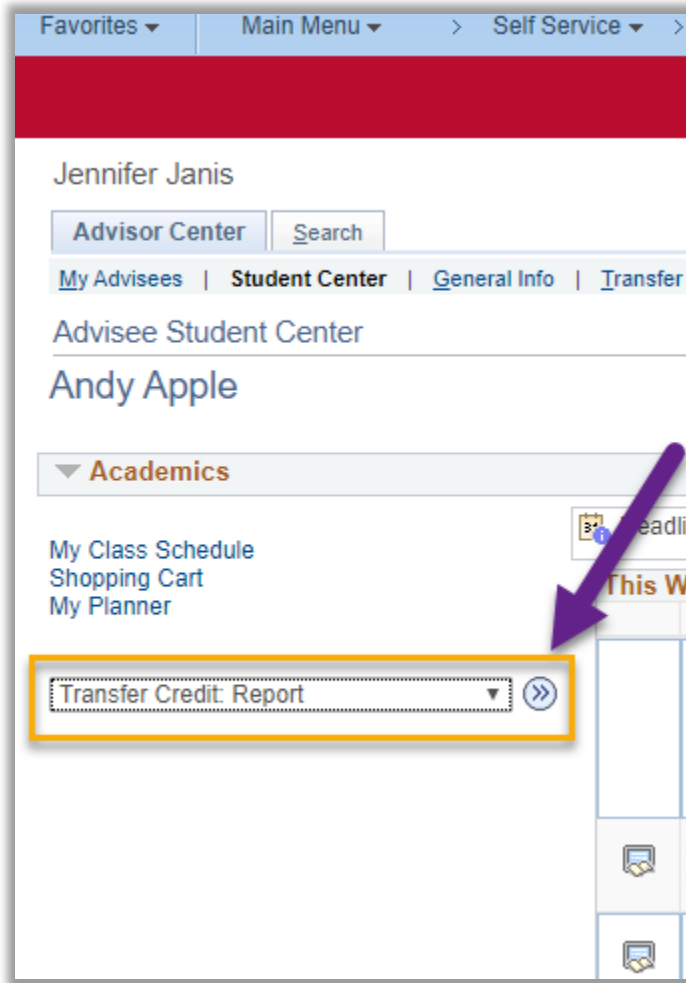


3. Select a student displayed on this page using the **View Student Details** link corresponding to that student **OR** click on the **View Data for Other Students** button which allows one to access all students in the system. [NOTE: If one clicks on the **View Data for Other Students** button, the **Advisee's Student Center** search page will open where one can search using last and first name].



4. The **Advisee's Student Center** search page will open where one can search using last and first name.

5. Upon selection of the student, that **Student's Advising Center** page will open. Select "Transfer Credit: Report" using the drop-down arrow next to the "Other Academic..." box [located under the **Academics** header] and then click the double-arrow Go button.



- The **Advisee Transfer Credit** page opens and all transfer and test credit coursework [including the equivalent Benedictine University course] is displayed. **Note:** this page displays the coursework transferred in with the equivalent Benedictine Course.

[Favorites](#) > [Main Menu](#) > [Self Service](#) > [Advisor Center](#) > [My Advisees](#) > [Advisee Student Center](#)

---

[Advisor Center](#) |

[My Advisees](#) | [Student Center](#) | [General Info](#) | [Transfer Credit](#) | [Academics](#)

### Advisee Transfer Credit

---

## Andy Apple

▼ **Course Credits**

<b>Model Nbr</b>	1	<b>Posted</b>						
<b>Institution</b>	Benedictine University	<b>Credit Source Type</b>	Manual					
<b>Career</b>	Undergraduate Semester	<b>Source Institution</b>	Moraine Valley Community Colle					
<b>Program</b>	Undergraduate							

Transfer Term	Incoming Course	Units Taken	Grade Input	Status	Equivalent Course	Units	Grade	
2019 Fall	LIT 213	3.00	B	Posted	LITR 255	3.000	P	

▼ **Test Credits**

No test credits found.

▼ **Other Credits**

No other credits found.