

**Benedictine University Police Department
5720 College Rd. Lisle, Illinois 60532**

BENCARD/PARKING PERMIT FORM

OFFICE USE	Today's Date: _____ Permit#: _____ Replace Permit#: _____ Permit Type: Resident Commuter Faculty/Staff Visitor Handicapped Issued By: _____
BENCARD/PARKING	Name: _____ DOB: _____ BEN I.D.#: _____ Home Address: _____ City: _____ State: _____ Zip: _____ Residence Hall & Rm # (If Applicable): _____ Cell Phone: _____ Staff Location: _____ Rm#: _____ Extension: _____
Vehicle 1	Vehicle Plate: _____ Plate State: _____ Vehicle Make: _____ Vehicle Model: _____ Vehicle Color: _____ Year: _____
Vehicle 2	Vehicle Plate: _____ Plate State: _____ Vehicle Make: _____ Vehicle Model: _____ Vehicle Color: _____ Year: _____

PARKING REGULATIONS ACKNOWLEDGEMENT

This parking hang-tag is to be displayed from the Rear-View Mirror of my vehicle while on campus.

I agree that I am responsible to read the University's Parking Regulations online at <http://ben.edu/police/parking-traffic.cfm>. Any duplication or fraudulent use of parking permits is strictly forbidden and may result in loss of parking privileges.

From November 15 – April 15, the University's Snow and Ice Management Plan is in effect. If there is a snow event with snow accumulations of two inches or more, Resident Students must relocate their vehicle to the Parking Garage or the Neuzil/Rice lot for overnight parking to allow for snow removal (Plowing) of University parking lots. If your vehicle has not been relocated it is subject to being towed at the owner's expense.

I understand that I have to right to appeal any parking citation I receive and agree to abide by the judgment of the Parking Appeals Board, which is comprised of students, faculty and staff.

Students will be charged \$5.00 for lost permit replacements.

PLEASE SIGN BELOW IF ONLY SUBMITTING A BENCARD FORM.

I have read and understand the above-mentioned rules and regulations regarding parking at Benedictine University's Main Campus in Lisle. In addition, I certify that the information provided above is true and accurate.

Applicant's Signature: _____ **Date:** _____

Please submit the completed form via email to #ID_Parking@ben.edu